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Tender

## Funeral Services 2026

Nottinghamshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-061845

Procurement identifier (OCID): ocds-h6vhtk-05a722

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## Scope

## Reference

DN790761

## Description

Nottinghamshire County Council (the 'Council') has a statutory duty under Section 46 of the Public Health (Control of Diseases) Act 1984 to undertake the cremation or burial of people who die whilst living in residential care or a nursing home or a supported living complex within Nottinghamshire when there is no-one willing or able to make funeral arrangements for them.

The Provider must:

- Be able to facilitate both burials and cremations.
- Work to the National Association of Funeral Directors existing Code of Practice The

Funeral Director Code - The NAFD, or equivalent.

- Be able to provide a cost effective and responsive service to the whole of the Council's geographic area.
- Liaise with the Council's designated Business Support Administrators (PoPPFA Team) and provide a written quotation for all expenses to be incurred for each individual funeral.
- Arrange for the removal of the deceased Person from the residential home, nursing home or a supported living complex as appropriate to the funeral home, which must be located within the Nottinghamshire County boundary (including Nottingham City).
- Collect a deceased on any day, including weekends and public holidays.
- Ensure cremations and burials take place within a maximum of two weeks (10 working days) from the date of death, unless there are exceptional circumstances which result in a delay.
- Arrange a funeral at a crematorium or cemetery that is closest to the residential accommodation in which the Person died, unless the Person has expressed a wish to be buried or cremated in another area of Nottinghamshire.
- The funeral must depart either from the funeral home or from the residential home where the Person died.
- Provide a hearse.
- Provide adequate bearers.
- Be responsible for the dressing and coffining of the body.
- Provide a fabric shroud.
- Provide a flower tribute.

Some situations may require additional services at an additional cost. These include for instance:

- Collection of the body outside the normal working hours of a particular branch or office of the Provider
- Collection of the body from outside the Nottinghamshire County geographic boundary
- Providing one following passenger vehicle for up to six mourners

- Arranging a funeral at a location other than the one closest to the residential accommodation in which the Person died.
- When the Care Home, Nursing Home or Supported Living Complex have requested that the vehicle departs from their premises instead of the funeral providers location.
- In the infrequent situation where the deceased has already been collected by a different Provider following arrangement by the Residential Care Home, Nursing Home or Supported Living Complex and subsequently needs to be collected from the location of the different Provider by the contract Funeral service provider. In these circumstances any associated charges will be reimbursed to the contract Funerals provider on receipt of the relevant invoice.
- Embalming the body
- A Chapel visit

Other fees that are determined by outside agencies must be charged at the relevant supplier's standard rate. These include:

- Burial fees for the churchyard or cemetery
- Cremation fees for the crematorium.
- Fees and travelling expenses for a minister or civil celebrant.
- Fees for doctors or medical professionals.

It is estimated that under the contract approximately 30 funerals will be required each year.

### **Total value (estimated)**

- £360,000 excluding VAT
- £450,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2030
- Possible extension to 31 March 2032
- 6 years

Description of possible extension:

There is an option to extend for a further two years further to expiry of the initial term.

### **Main procurement category**

Services

### **CPV classifications**

- 98371000 - Funeral services

### **Contract locations**

- UKF15 - North Nottinghamshire
- UKF16 - South Nottinghamshire

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## **Participation**

### **Technical ability conditions of participation**

Work to the National Association of Funeral Directors existing Code of Practice The

Funeral Director Code The NAFD, or equivalent.

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

24 October 2025, 12:00pm

### **Tender submission deadline**

3 November 2025, 12:00pm

### **Submission address and any special instructions**

<https://procontract.due-north.com/Opportunities/Index?v=2>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

**Award decision date (estimated)**

1 December 2025

**Recurring procurement**

Publication date of next tender notice (estimated): 1 October 2029

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**Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Price for a standard funeral	Price	32%
Countywide coverage	Quality	18%
Business Continuity	Quality	15%
Quality Assurance	Quality	12%
Equality & Diversity	Quality	9%
Pricing for additional items	Price	8%
Social Value	Quality	6%

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**Other information****Conflicts assessment prepared/revised**

Yes

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**Procedure****Procedure type**

Open procedure

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## Documents

### Associated tender documents

<https://procontract.due-north.com/Opportunities/Index?v=2>

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## Contracting authority

### Nottinghamshire County Council

- Public Procurement Organisation Number: PBCV-5152-BXBP

County Hall, Loughborough Road

Nottingham

NG2 7QP

United Kingdom

Contact name: Corporate Procurement

Email: [corporate.procurement@nottscc.gov.uk](mailto:corporate.procurement@nottscc.gov.uk)

Region: UKF16 - South Nottinghamshire

Organisation type: Public authority - sub-central government

