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Tender

Request for Quotes - Accredited providers of professional housing qualifications

London Borough of Southwark

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-061612

Procurement identifier (OCID): ocds-h6vhtk-05a685

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Scope

Description

Southwark Council is seeking an accredited provider of professional housing qualifications. The successful provider will deliver Level 4 & Level 5 housing qualifications to council employees. The initial contract length will be two years. This provision will provide development opportunities for council employees, improve the general capability of our workforce and ensure compliance with the forthcoming Competence and Conduct Standard (CCS).

Total value (estimated)

- £75,000 excluding VAT
- £90,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 December 2025 to 30 November 2027
- 2 years

Main procurement category

Services

CPV classifications

- 80511000 - Staff training services

Contract locations

- UKI44 - Lewisham and Southwark

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

15 October 2025, 2:00pm

Tender submission deadline

24 October 2025, 2:00pm

Submission address and any special instructions

Tenders and associated documents must be submitted by uploading onto the Contracting Authority's e-portal system: ProContract also known as London Tenders Portal.

The ePortal can be accessed via the following link:

<https://procontract.due-north.com/Opportunities/Index?p=2241eb95-058ae511->

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type
Price - 70%	<p>Please provide a fully itemized breakdown of your quotation, including hourly and fixed rate costs per level of staff member and any additional costs or fees. We anticipate that providers will set out costs for at least two delivery options: a. The cost per person for Southwark Council employees to join pre-planned courses, which may include participants outside of the council. The provider can state whether these courses would be delivered online, in-person or through a mix of the two. b. The cost per-course to deliver bespoke courses, which are limited to Southwark Council employees. The provider can state whether these courses are delivered online, in-person or through a mix of the two. Full details are contained in the Invitation to Quote document.</p>	Price
Quality - 25%	<p>Please provide a brief supporting statement setting out your approach to delivering the services and the skills and expertise at your disposal to meet the objectives and requirements of the Specification. This should not exceed two pages of A4 using Arial size 12 font. Full details are contained in the Invitation to Quote document.</p>	Quality

Weighting description

The Council will evaluate all quotations received based on financial and economic standing, technical ability, quality and cost – with a 70% price, 25% quality, 5% social

value split. Full details can be found in the Invitation to Quote document.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://procontract.due-north.com//FileUploads/ViewAttachment?attachmentId=84c3447c-769f-f011-813a-005056b64545&entityTypeId=b5c83c15-39cd-480e-b232-0e94cac4b464&attachmentTypeId=FtsDocument>

Invitation to Quote

<https://procontract.due-north.com//FileUploads/ViewAttachment?attachmentId=c4b86090-769f-f011-813a-005056b64545&entityTypeId=b5c83c15-39cd-480e-b232-0e94cac4b464&attachmentTypeId=FtsDocument>

Specification

<https://procontract.due-north.com//FileUploads/ViewAttachment?attachmentId=9>

[405baa2-769f-f011-813a-005056b64545&entityTypeId=b5c83c15-39cd-480e-b232-0e94cac4b464&attachmentTypeId=FtsDocument](https://procontract.due-north.com//FileUploads/ViewAttachment?attachmentId=b5c83c15-39cd-480e-b232-0e94cac4b464&attachmentTypeId=FtsDocument)

Specific Terms

<https://procontract.due-north.com//FileUploads/ViewAttachment?attachmentId=1f97b9a8-769f-f011-813a-005056b64545&entityTypeId=b5c83c15-39cd-480e-b232-0e94cac4b464&attachmentTypeId=FtsDocument>

General Terms

<https://procontract.due-north.com//FileUploads/ViewAttachment?attachmentId=0eb8b8b4-769f-f011-813a-005056b64545&entityTypeId=b5c83c15-39cd-480e-b232-0e94cac4b464&attachmentTypeId=FtsDocument>

Social Value Submission Sheet

Contracting authority

London Borough of Southwark

- Public Procurement Organisation Number: PXTW-7647-VDLV

Southwark Council

London

SE1 2QH

United Kingdom

Contact name: Sean Backhurst

Email: sean.backhurst1@southwark.gov.uk

Website: <http://www.southwark.gov.uk>

Region: UKI44 - Lewisham and Southwark

Organisation type: Public authority - sub-central government