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Contract

Direct Payment - Payroll Service

Plymouth City Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-061583

Procurement identifier (OCID): ocids-h6vhtk-05a670

Published 2 October 2025, 10:47am

Scope

Description

The purpose of the service is to support adults, children and ICB Direct Payment recipients to exercise choice and control through the provision of a comprehensive person-centered Direct Payments Service.

Payroll Services are required for all Direct Payment Recipients who are employers.

The contract is to process the payroll for all Direct Payment recipients who are employers, producing payslips and ensuring that all pensions, National Insurance and Tax are calculated correctly.

Contract 1. Direct Payment - Payroll Services

Supplier

- Enham Trust

Contract value

- £151,425 excluding VAT
- £181,710 including VAT

Below the relevant threshold

Date signed

5 September 2025

Contract dates

- 1 October 2025 to 30 September 2028
- 3 years

Main procurement category

Services

CPV classifications

- 79211110 - Payroll management services

Contract locations

- UKK41 - Plymouth
-

Procedure

Procedure type

Below threshold - limited competition

Supplier

Enham Trust

Enham Place, Enham Alamein

Andover

SP11 6JS

United Kingdom

Email: info@enhamtrust.org.uk

Region: UKJ36 - Central Hampshire

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): Yes

Contract 1. Direct Payment - Payroll Services

Contracting authority

Plymouth City Council

- Public Procurement Organisation Number: PBQP-8499-TLMP

Ballard House, West Hoe Road

Plymouth

PL1 3BJ

United Kingdom

Email: jointcommissioning@plymouth.gov.uk

Website: <http://www.plymouth.gov.uk>

Region: UKK41 - Plymouth

Organisation type: Public authority - sub-central government