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Tender

Provision of Insurance and Related Services to Cottsway Housing Association

Cottsway Housing Association

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-061099

Procurement identifier (OCID): ocds-h6vhtk-05a564

Published 30 September 2025, 7:06pm

Scope

Description

Cottsway Housing Association are looking to appoint one or more providers to deliver their Insurance and related services for Property, legal liability and other general (non-life) insurable risks.

The programme will require Insurance and related services for risks that may include but not be limited to: property damage and business interruption, employers, public, products and property owners liability, business combined/office, money, all risks, computer, contract works, group personal accident and employment practices liability. This list is to be decided at the sole discretion of Cottsway Housing Association.

Suppliers will be required to have the financial ability to deliver the programme, Including Insurers with a minimum rating of 'A-' from Standard and Poor, AM Best, or an equivalent rating by an independent and reputable credit rating agency and approved by the bidder's market security committee.

Suppliers will be assessed but not limited to the following high level criterion:

- The ability to provide the Contracting Authority with a choice of suitable insurers and/or

suitable cover options

- A skilled and competent service team, being Client Relationship Management, Insurance Claims management, Insurance Broking / underwriting and insurable risk managers
- The delivery of quality service to the Contracting Authority and our clients, including that provided to us by any third-party contractor employed by you or by the Insurer(s) you propose

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Witney:-Financial-and-insurance-services./2D32HRC3NU>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/2D32HRC3NU>

Total value (estimated)

- £2,659,000 excluding VAT
- £2,660,500 including VAT

Above the relevant threshold

Contract dates (estimated)

- 26 March 2026 to 26 March 2029
- Possible extension to 25 March 2031
- 5 years

Description of possible extension:

Cottsway Housing Association will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for an initial period of 3 years (or 3

periods of insurance), subject to an optional break clause after conclusion of year one of the contract, with the option to extend the award period by up to 2 further years (or 2 periods of insurance) following conclusion of the initial three year period, subject to satisfactory service, performance and cost.

Main procurement category

Services

Contract locations

- UK - United Kingdom

Lot constraints

Maximum number of lots a supplier can be awarded: 6

Description of how multiple lots may be awarded:

The contracting authority reserves the right to award contracts combining the following lots or groups of lots: Lots 1-7 will be individually evaluated and multiple awards may result. Where the respondee is an insurance Broker, it may choose to place the insurance(s) required within each Lot with different insurers at it's discretion, but full details of the risk carrier(s) will be required

Not the same for all lots

CPV classifications are shown in Lot sections, because they are not the same for all lots.

Lot 1. Insurance and related services for Property, legal liability and other general (non-life) insurable risks, as required by Cottsway Housing Association

Description

A programme of General (non-life) insurance and related services for Cottsway Housing Association. The programme will require Insurance and related services for risks that may include but not be limited to: Property damage and business interruption, employers, public, products and property owners liability, business combined/office, money, all risks, computer, contract works, group personal accident, professional indemnity, fidelity guarantee/crime, employment practices liability. This list is to be decided at the sole discretion of Cottsway Housing Association.

Lot value (estimated)

- £2,430,000 excluding VAT
- £2,430,000 including VAT

CPV classifications

- 66510000 - Insurance services
- 66513100 - Legal expenses insurance services
- 66513200 - Contractor's all-risk insurance services
- 66515000 - Damage or loss insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66515410 - Financial loss insurance services
- 66516000 - Liability insurance services

- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66517300 - Risk management insurance services
- 66518000 - Insurance brokerage and agency services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Insurance and related services associated with Motor Fleet Risk for Cottsway Housing Association

Description

Cottsway Housing Association are looking to appoint one provider to deliver their Insurance and related services for Motor Fleet Risk cover.

Lot value (estimated)

- £90,000 excluding VAT
- £90,000 including VAT

CPV classifications

- 66510000 - Insurance services
- 66514110 - Motor vehicle insurance services

- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66517300 - Risk management insurance services
- 66518000 - Insurance brokerage and agency services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. Insurance and related services associated with Engineering Insurance and Inspection for Cottsway Housing Association

Description

Cottsway Housing Association are looking to appoint one or more providers to deliver their Insurance and related services associated with Engineering Insurance and Inspection.

Lot value (estimated)

- £9,000 excluding VAT
- £10,500 including VAT

CPV classifications

- 66510000 - Insurance services
- 66516000 - Liability insurance services

- 66517300 - Risk management insurance services
- 66518300 - Insurance claims adjustment services
- 66519200 - Engineering insurance services
- 71631400 - Technical inspection services of engineering structures

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 4. Insurance and related services associated with Cyber risk for Cottsway Housing Association

Description

Cottsway Housing Association are looking to appoint one or more providers to deliver their Insurance and related services associated with Cyber risk.

Lot value (estimated)

- £50,000 excluding VAT
- £50,000 including VAT

CPV classifications

- 66000000 - Financial and insurance services
- 66510000 - Insurance services
- 66516000 - Liability insurance services

- 66517300 - Risk management insurance services
- 66518000 - Insurance brokerage and agency services

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 5. Insurance and related services associated with Terrorism and/or Political Violence (Pool Re) for Cottsway Housing Association

Description

Cottsway Housing Association are looking to appoint one or more providers to deliver their Insurance and related services associated with Terrorism and/or Political Violence (Pool Re) cover.

Please note, Cottsway Housing Association will award either Lot 5 or Lot 6 at its sole discretion and will not Award both. Lot 6 estimate value has been left blank to avoid value duplication.

Lot value (estimated)

- £60,000 excluding VAT
- £60,000 including VAT

CPV classifications

- 66510000 - Insurance services
- 66515000 - Damage or loss insurance services

- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66517300 - Risk management insurance services
- 66518000 - Insurance brokerage and agency services

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 6. Insurance and related services associated with Terrorism and Political Violence (Non Pool Re) for Cottsway Housing Association

Description

Cottsway Housing Association are looking to appoint one or more providers to deliver their Insurance and related services associated with Terrorism and Political Violence (Non Pool Re) cover.

Please note, Cottsway Housing Association will award either Lot 5 or Lot 6 at its sole discretion and will not Award both. Lot 6 estimate value has been left blank to avoid value duplication.

Lot value (estimated)

- £0 excluding VAT
- £0 including VAT

CPV classifications

- 66000000 - Financial and insurance services
- 66510000 - Insurance services
- 66515000 - Damage or loss insurance services
- 66515200 - Property insurance services
- 66518000 - Insurance brokerage and agency services

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 7. Insurance and related services associated with Directors' and Officers' liability for Cottsway Housing Association

Description

Cottsway Housing Association are looking to appoint one or more providers to deliver their Insurance and related services associated with Directors' and Officers' liability.

Lot value (estimated)

- £20,000 excluding VAT
- £20,000 including VAT

CPV classifications

- 66000000 - Financial and insurance services
- 66510000 - Insurance services

- 66516500 - Professional liability insurance services
- 66517300 - Risk management insurance services

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Insurance and related services for Property, legal liability and other general (non-life) insurable risks, as required by Cottsway Housing Association

Lot 2. Insurance and related services associated with Motor Fleet Risk for Cottsway Housing Association

Lot 3. Insurance and related services associated with Engineering Insurance and Inspection for Cottsway Housing Association

Lot 4. Insurance and related services associated with Cyber risk for Cottsway Housing Association

Lot 5. Insurance and related services associated with Terrorism and/or Political Violence (Pool Re) for Cottsway Housing Association

Lot 6. Insurance and related services associated with Terrorism and Political Violence (Non Pool Re) for Cottsway Housing Association

Lot 7. Insurance and related services associated with Directors' and Officers' liability for Cottsway Housing Association

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 October 2025, 12:00am

Submission type

Tenders

Deadline for requests to participate

24 October 2025, 12:00am

Submission address and any special instructions

<https://www.delta-esourcing.com/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

17 March 2026

Award criteria

Lot 1. Insurance and related services for Property, legal liability and other general (non-life) insurable risks, as required by Cottsway Housing Association

Lot 2. Insurance and related services associated with Motor Fleet Risk for Cottsway Housing Association

Lot 3. Insurance and related services associated with Engineering Insurance and Inspection for Cottsway Housing Association

Lot 4. Insurance and related services associated with Cyber risk for Cottsway Housing Association

Name	Type	Weighting
Criterion 1	Cost	50%
Criterion 2	Quality	50%

Lot 5. Insurance and related services associated with Terrorism and/or Political Violence (Pool Re) for Cottsway Housing Association

Lot 6. Insurance and related services associated with Terrorism and Political Violence (Non Pool Re) for Cottsway Housing Association

Lot 7. Insurance and related services associated with Directors' and Officers' liability for Cottsway Housing Association

Name	Type	Weighting
Criterion 1	Price	50%
Criterion 2	Quality	50%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The procedure will consist of a multi stage procurement, covering a conditions of participation stage and three stages contained within the tendering period, allowing for shortlisting of suppliers at each round. The high level weightings apportioned to this procurement consists of 50% Cost / 50% Quality.

Contracting authority

Cottsway Housing Association

- Public Procurement Organisation Number: PLWH-3995-TGDR

Cottsway House, Heynes Place, Avenue Two

Witney

OX28 4YG

United Kingdom

Email: procurement@gibbslaidler.co.uk

Region: UKJ14 - Oxfordshire

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Gibbs Laidler Consulting LLP

Summary of their role in this procurement: Working on behalf of the contracting authority

- Public Procurement Organisation Number: PGJB-3773-RCMH

The Courtyard, Salters Heath Business Centre, Cold Arbour Road

Sevenoaks

TN13 2BL

United Kingdom

Contact name: Jeremy Flint

Email: procurement@gibbslaidler.co.uk

Region: UKJ46 - West Kent

Contact organisation

Contact Cottsway Housing Association for any enquiries.