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Tender

## Grounds Maintenance

Hafod Housing Association

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-061086

Procurement identifier (OCID): ocds-h6vhtk-05a55f

Published 30 September 2025, 5:42pm

## Scope

## Reference

2025H000038.01

## Description

Hafod requires a Supplier to undertake works/services for the provision of Grounds Maintenance.

The areas in scope of this requirement, cover properties in the following local authorities:

- Bridgend
- Caerphilly
- Cardiff
- Vale of Glamorgan
- Rhondda Cynan Taff

- Merthyr Tydfil
- Torfaen
- Newport

The Contract term will be for 2 years initially with an option to extend for a further 2 + 2 years.

The contract will be split by regional area. The lots will be as follows:

- Lot 1 : Rhondda Cynon Taf
- Lot 2: Cardiff, Torfaen & Newport
- Lot 3: The Vale
- Lot 4: Bridgend

The estimated start date for the contract is April 2026.

### **Total value (estimated)**

- £5,241,600 excluding VAT
- £6,552,000 including VAT

Above the relevant threshold

### **Main procurement category**

Services

### **CPV classifications**

- 77314000 - Grounds maintenance services
- 77310000 - Planting and maintenance services of green areas

## **Lot constraints**

Description of how multiple lots may be awarded:

Bidders may submit tenders for one, several, or all of the available lots. There is no restriction on the number of lots that may be awarded to a single bidder. Each lot will be evaluated independently, and contracts may be awarded for any combination of lots, depending on the outcomes of the evaluation process.

## **Not the same for all lots**

Contract locations, contract dates and options are shown in Lot sections, because they are not the same for all lots.

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## **Lot 1. Rhondda Cynon Taf**

### **Description**

For Lot 1: Please see tender documents as published on Etenderwales.

### **Lot value (estimated)**

- £1,310,400 excluding VAT
- £1,638,000 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2032
- 6 years

Description of possible extension:

contract can be extended for a further 2 + 2 years.

### **Options**

The right to additional purchases while the contract is valid.

As Hafod adopt new sites, sites may be added to the scope of the contract.

### **Contract locations**

- UKL1 - West Wales and the Valleys

### **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Cardiff, Torfaen & Newport**

### **Description**

For Lot 2: please refer to the tender documents

### **Lot value (estimated)**

- £1,310,400 excluding VAT
- £1,638,000 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2032
- 6 years

Description of possible extension:

can be extended for a further 2 + 2 years.

### **Options**

The right to additional purchases while the contract is valid.

As Hafod adopt new sites, sites may be added to the scope of the contract.

### **Contract locations**

- UKL22 - Cardiff and Vale of Glamorgan
- UKL21 - Monmouthshire and Newport

### **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. The Vale**

### **Description**

For Lot 3: Please refer to the tender documents found in Etenderwales

### **Lot value (estimated)**

- £1,310,400 excluding VAT
- £1,638,000 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2032
- 6 years

Description of possible extension:

Can be extended for a further 2 + 2 years

### **Options**

The right to additional purchases while the contract is valid.

As Hafod adopt new sites, sites may be added to the scope of the contract.

## **Contract locations**

- UKL22 - Cardiff and Vale of Glamorgan

## **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Bridgend**

### **Description**

For lot 4: Please refer to documents attached in etenderwales

### **Lot value (estimated)**

- £1,310,400 excluding VAT
- £1,638,000 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2032
- 6 years

Description of possible extension:

can extend for a further 2 + 2 years

## **Options**

The right to additional purchases while the contract is valid.

As Hafod adopts new sites, sites may be added to the scope of the contract.

## **Contract locations**

- UKL17 - Bridgend and Neath Port Talbot

## **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Legal and financial capacity conditions of participation**

**Lot 1. Rhondda Cynon Taf**

**Lot 2. Cardiff, Torfaen & Newport**

**Lot 3. The Vale**

**Lot 4. Bridgend**

Bidders are required to demonstrate an average annual turnover that meets or exceeds the following threshold, based on the lot(s) they are bidding for:

- Lot 1: Minimum turnover requirement - £2.25 million



- Lot 2: Minimum turnover requirement - £2.25 million
- Lot 3: Minimum turnover requirement - £2.25 million
- Lot 4: Minimum turnover requirement - £2.25 million

If a bidder is applying for more than one lot, the turnover requirement will be aggregated.

For example:

- Bidding for 2 lots = minimum turnover requirement of £4.5 million
- Bidding for all 4 lots = minimum turnover requirement of £9 million

This reflects the increased financial and delivery risk associated with delivering multiple lots concurrently.

Bidders must provide the following to demonstrate financial standing:

- Audited or independently reviewed accounts for the most recent 2 financial years
- Confirmation of annual turnover for those years

Where accounts are not available (e.g. due to recent incorporation), alternative evidence may be accepted, such as:

- Parent company guarantee
- Bank letter of support
- Insurance documents
- Management accounts
- References from other contracting authorities

If a bidder does not meet the turnover threshold but can provide alternative evidence of financial stability, Hafod reserves the right to carry out an objective risk-based assessment in line with Regulation 24 of the Procurement Act 2023.

This may include, but is not limited to:

- Credit rating reports (e.g. Dun & Bradstreet, Experian)

- Liquidity ratios or net current assets
- Evidence of financial backing

This approach is intended to support SMEs and newer entities while protecting the Authority's commercial interests.

Hafod reserves the right to:

- Seek clarification on any financial information provided
- Reject bids that fail to meet the financial requirements or demonstrate unacceptable risk

## **Technical ability conditions of participation**

**Lot 1. Rhondda Cynon Taf**

**Lot 2. Cardiff, Torfaen & Newport**

**Lot 3. The Vale**

**Lot 4. Bridgend**

Must hold a commercial waste licence or be able to achieve prior to start of contract

Must hold a recognised Certificate of Competence, which involve passing foundational PA1 module/level 2 award in Principles of Safe Handling and Application of Pesticides and other relevant PA units.

## **Particular suitability**

**Lot 1. Rhondda Cynon Taf**

**Lot 2. Cardiff, Torfaen & Newport**

**Lot 3. The Vale**

**Lot 4. Bridgend**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

23 October 2025, 12:00pm

### **Tender submission deadline**

30 October 2025, 12:00pm

### **Submission address and any special instructions**

<https://etenderwales.bravosolution.co.uk/>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

16 January 2026

### **Recurring procurement**

Publication date of next tender notice (estimated): 30 October 2031

## Award criteria

### Lot 1. Rhondda Cynon Taf

Name	Description	Type	Weighting
Quality	Schedule 2 Quality	Quality	70.00%
Price	schedule 3 pricing	Price	30.00%

### Lot 2. Cardiff, Torfaen & Newport

Name	Description	Type	Weighting
Schedule 2 Quality	schedule 2 quality document	Quality	70.00%
Pricing	Schedule 3 pricing document	Price	30.00%

### Lot 3. The Vale

Name	Description	Type	Weighting
Quality Document	Quality Document Evaluation	Quality	70.00%
Price Evaluation	Pricing document schedule 3	Price	30.00%

### Lot 4. Bridgend

Name	Description	Type	Weighting
Quality Document schedule 2	Schedule 2 Quality Evaluation document	Quality	70.00%
Pricing Evaluation	Pricing evaluation document schedule 3	Price	30.00%

## Other information

## **Payment terms**

30 Days

## **Description of risks to contract performance**

The following known risks have been identified:

Sites may be added or removed during the contract, written agreement from both parties will be sought prior to addition.

Weather conditions and rescheduling (see schedule 1).

Poor performance (see schedule 1)

Ad Hoc works such e.g. emergency tree works (See schedule 1 for more information)

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

### **Justification for not publishing a preliminary market engagement notice**

Due to internal resources and time constraints preliminary market engagement was not conducted. However, the strategy has been informed by existing market knowledge and

previous procurements.

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## Documents

### Technical specifications to be met

<http://www.etenderwales.co.uk>

2025H000038.01 Grounds Maintenance

Specification can be found on Etenderwales.

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## Contracting authority

### Hafod Housing Association

- Companies House: IP18766R

St Hilary Court

CARDIFF

CF5 6ES

United Kingdom

Contact name: Robyn Hughes

Email: [robyn.hughes@hafod.org.uk](mailto:robyn.hughes@hafod.org.uk)

Website: <https://www.hafod.org.uk/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)

Devolved regulations that apply: Wales