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Tender

Supply and Delivery of Marine Grade Gas Oil to Shetland Islands Council

Shetland Islands Council

F02: Contract notice

Notice identifier: 2025/S 000-061023

Procurement identifier (OCID): ocds-h6vhtk-05a541

Published 30 September 2025, 4:21pm

Section I: Contracting authority

I.1) Name and addresses

Shetland Islands Council

8 North Ness Business Park

Lerwick, Shetland

ZE1 0LZ

Contact

Graeme MacDonald

Email

contract.admin@shetland.gov.uk

Telephone

+44 1595744595

Country

United Kingdom

NUTS code

UKM66 - Shetland Islands

Internet address(es)

Main address

<http://www.shetland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply and Delivery of Marine Grade Gas Oil to Shetland Islands Council

Reference number

I/30/25

II.1.2) Main CPV code

- 09135000 - Fuel oils

II.1.3) Type of contract

Supplies

II.1.4) Short description

Supply and delivery of Marine Grade Gas Oil strictly in accordance with ISO 8217 Grade DMA, FAME Free and fully MARPOL compliant to Shetland Islands Council's marine vessels. Estimated annual requirement is approximately five million litres.

The scope of the procurement is to deliver Marine Grade Gas Oil to various locations in the Shetland Islands in suitably sized consignments as and when required under an initial 12-month single supplier Framework Agreement (which may be extended at the option of the Council by up to an additional three 12-month periods). It should be noted that this requirement includes the direct fuelling of vessels.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63721400 - Ship refuelling services
- 09134000 - Gas oils

II.2.3) Place of performance

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Various locations throughout the Shetland Islands and as required by the Contracting Authority.

Link to map showing all Delivery Locations - <http://goo.gl/nggibo> (This is a link to a Google Map)

II.2.4) Description of the procurement

The choice of procurement procedure being followed for the Supply and Delivery of Marine Grade Gas Oil (“the Goods” or “the Product”) is the Competitive Procedure with Negotiation in accordance with Regulation 30 of the Public Contracts (Scotland) Regulations 2015 (the “Regulations”). The procedure is intended to result in the Council entering into a single supplier Framework Agreement with the successful Tenderer, from whom subsequent Call-off contract(s) for the Goods shall be made.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 February 2026

End date

31 January 2030

This contract is subject to renewal

Yes

Description of renewals

Initial Framework Agreement period is 12 months with the option to extend for a further period or periods of 12 months, subject to a maximum Framework Agreement period of 48

months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 3

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Full financial statements for the last 3 financial years available; if no accounts are available (eg new company) then a bank reference is required. Where accounts are not in English, the Tenderer must provide certified extracts in the English language;

A current bank reference which supports that the company could currently support an annual contract value of at least 1,750,000 GBP per annum which is based on the risk profile of the contract;

or

A credit rating check report to support a minimum annual value of 1,750,000 GBP;

or

An average minimum general turnover of 1,250,000 GBP for the last 3 financial years available and an average minimum specific turnover of 1,250,000 GBP for the last 3 financial years available;

or

A minimum general turnover of 1,250,000 GBP and minimum specific turnover of 1,250,000 GBP for the last financial year available;

or

A minimum general turnover of 1,250,000 GBP and minimum specific turnover of 1,250,000 GBP for the current financial year by supporting verifiable evidence such as an extract from the company's finance and accounting software;

Evidence of current Employers and Public Liability Insurances to a minimum of 10,000,000 GBP and 5,000,000 GBP respectively.

The standard ratios and metrics which will be used as part of the assessment are detailed in Appendix 1.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Economic Operators must confirm that they can guarantee the supply of Marine Grade Gas Oil conforming to ISO 8217 Grade DMA (Sulphur content must not exceed 0.1%) to Shetland Islands Council 365 days per year.

Marine Grade Gas Oil supplied shall be strictly in accordance with ISO 8217 Grade DMA, FAME Free and fully MARPOL compliant.

Economic Operators must demonstrate security of supply. Economic Operators unable to demonstrate security of supply will not be considered further.

Evidence of same/similar supplies in the last three years.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 November 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

7 November 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated timing for further notices to be published: 2030

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note that it is an essential requirement of the procurement process that Tenderers fully complete and submit a satisfactory Single Procurement Document (SPD) and satisfy all requirements specified or referred to in the Contract Notice and Procurement Documents.

The contract shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

GBP means Great British Pounds.

III.1.2 - Economic operators who do not obtain a satisfactory financial evaluation may not be considered for award onto the Framework Agreement.

For the avoidance of doubt, the Estimated Annual Value of the requirement is 2,000,000 GBP and the Total Estimated Value is 8,000,000 GBP (i.e. four years of Supply).

NOTE: The Invitation to Tender Document is currently in draft format for information only. The Final Invitation to Tender Document will be uploaded for Stage 2 in accordance with IV.2.3.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=807621.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:
<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

The Contracting Authority does not intend to include any community benefit requirements in this contract for the following reason:

Community benefits have been considered and are not appropriate due to the nature and size of each expected delivery.

(SC Ref:807621)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=807621

VI.4) Procedures for review

VI.4.1) Review body

Lerwick Sheriff Court

King Erik Street

Lerwick

ZE1 0HD

Email

lerwick@scotcourts.gov.uk

Country

United Kingdom