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Tender

Print and Signage Framework 2026

Carmarthenshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-060984

Procurement identifier (OCID): ocds-h6vhtk-0501ce ([view related notices](#))

Published 30 September 2025, 3:51pm

Scope

Description

The Council wishes to commission Supplier(s) on a framework basis, to supply Print and Promotional Signage Materials and Services. The Open Framework will operate for a maximum term of eight (8) years from the Commencement Date. Following the reopening of the Framework in the third year, the Council reserves the right, at its discretion, to reopen the Framework to admit new suppliers for the remainder of the original eight-year term. Such reopening may occur in circumstances such as when existing suppliers leave the Framework, are unable to meet requirements, responding to market changes or innovations, and encouraging SME participation, or where reopening is deemed necessary to maintain competition and value for money. Any reopening constitutes a renewal of participation for the remaining duration of the original term and does not extend or reset the eight-year limit (in accordance with section 49(2)(c) of the Act).

This tender notice is for the award of a public contract through a competitive flexible procedure in accordance with section 20(1) and (2)(b) of the Procurement Act 2023.

Please note, a nominal estimated Lot value has been stated to allow this notice to be published.

Tenderers will be given the opportunity to tender for 6 separate lots, as follows:

Lot 1 Digital & Litho Print

Lot 2 Printed Envelopes

Lot 3 Promotional Items

Lot 4 NCR Sets

Lot 5 Vehicle Graphics

Lot 6 Large Format & Signage

Tenderers may submit for one, several or all Lots. Tenderers must ensure that they have the capacity to deliver should they be selected for more than one Lot. The number of suppliers to be appointed to each Lot within this Framework agreement will be limited to a maximum of 8 suppliers per Lot.

Commercial tool

Establishes an open framework

A series of frameworks with substantially the same terms. Awarded suppliers are carried over and new suppliers can bid.

Total value (estimated)

- £1,600,000 excluding VAT
- £1,920,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 7 April 2026 to 6 April 2029
- Possible extension to 5 April 2034

- 7 years, 11 months, 29 days

Description of possible extension:

The Open Framework will operate for a maximum term of eight (8) years from the Commencement Date. Following the reopening of the Framework in the third year, the Council reserves the right, at its discretion, to reopen the Framework to admit new suppliers for the remainder of the original eight-year term. Such reopening may occur in circumstances such as when existing suppliers leave the Framework, are unable to meet requirements, responding to market changes or innovations, and encouraging SME participation, or where reopening is deemed necessary to maintain competition and value for money. Any reopening constitutes a renewal of participation for the remaining duration of the original term and does not extend or reset the eight-year limit (in accordance with section 49(2)(c) of the Act).

Options

The right to additional purchases while the contract is valid.

The right to additional purchases while the contract is valid.

Lots can be combined

Main procurement category

Goods

Contract locations

- UKL14 - South West Wales

Not the same for all lots

CPV classifications are shown in Lot sections, because they are not the same for all lots.

Lot 1. Digital and Litho Print

Description

Lot 1 to include provision of Business Cards / Flyers / Certificates, Posters / Letterheads / Compliment Slips / Leaflets / Booklets - includes folding and bespoke sizes

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Framework lot values may be shared with other lots

CPV classifications

- 79800000 - Printing and related services
- 22000000 - Printed matter and related products

Same for all lots

Contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Lot 2. Printed Envelopes

Description

Lot 2 includes the provision of printed envelopes C5 / C4 / DL Size, with printed Insignia and return address

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Framework lot values may be shared with other lots

CPV classifications

- 30199700 - Printed stationery except forms
- 30199710 - Printed envelopes
- 30199711 - Printed window envelopes
- 30199712 - Printed non-window envelopes
- 30199713 - Printed X-ray envelopes

Same for all lots

Contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Lot 3. Promotional items

Description

This Lot includes Pens / Mugs / Lanyards / Umbrellas

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Framework lot values may be shared with other lots

CPV classifications

- 18530000 - Presents and rewards
- 39294000 - Apparatus and equipment designed for demonstrational purposes
- 22462000 - Advertising material
- 22000000 - Printed matter and related products
- 79342200 - Promotional services
- 18222000 - Corporate clothing

Same for all lots

Contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Lot 4. NCR Sets

Description

This lot includes NCR sets with variable data, sequential numbering and perforation options

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Framework lot values may be shared with other lots

CPV classifications

- 22000000 - Printed matter and related products
- 79810000 - Printing services
- 79823000 - Printing and delivery services

Same for all lots

Contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Lot 5. Vehicle Graphics

Description

This lot is for vehicle graphics including basic cut vinyl lettering / printed logos / partial wraps / full vehicle wraps

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Framework lot values may be shared with other lots

CPV classifications

- 79821000 - Print finishing services
- 22000000 - Printed matter and related products
- 34000000 - Transport equipment and auxiliary products to transportation
- 24500000 - Plastics in primary forms

Same for all lots

Contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Lot 6. Large Format and Signage

Description

This lot includes Large Format & Signage, banners / exhibition displays / vinyl graphics / internal and external sign panels / post mounted signs / sign trays / built up Letters

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Framework lot values may be shared with other lots

CPV classifications

- 34928470 - Signage
- 22900000 - Miscellaneous printed matter
- 22000000 - Printed matter and related products
- 39154000 - Exhibition equipment
- 31523200 - Permanent message signs
- 31523000 - Illuminated signs and nameplates

Same for all lots

Contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Framework

Open framework scheme end date (estimated)

6 April 2034

Maximum number of suppliers

Unlimited

Maximum percentage fee charged to suppliers

0%

Framework operation description

The framework will be managed and operated by the Marketing and Media Section. Further information is available in the tender pack.

Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Legal and financial capacity conditions of participation

Lot 1. Digital and Litho Print

Lot 2. Printed Envelopes

Lot 3. Promotional items

Lot 4. NCR Sets

Lot 5. Vehicle Graphics

Lot 6. Large Format and Signage

Will be stated within the tender documentation

Technical ability conditions of participation

Lot 1. Digital and Litho Print

Lot 2. Printed Envelopes

Lot 3. Promotional items

Lot 4. NCR Sets

Lot 5. Vehicle Graphics

Lot 6. Large Format and Signage

Will be stated within the tender documentation

Particular suitability

Lot 1. Digital and Litho Print

Lot 2. Printed Envelopes

Lot 3. Promotional items

Lot 4. NCR Sets

Lot 5. Vehicle Graphics

Lot 6. Large Format and Signage

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

28 October 2025, 12:00am

Submission type

Requests to participate

Deadline for requests to participate

3 November 2025, 12:00am

Submission address and any special instructions

To assist you in locating these opportunities on the BRAVO E Procurement System the project code is: project_58768. As this is a competitive flexible procedure, Tenderers must ensure that all PQQ questions are fully responded to. Please also ensure you check the Attachments area for any documents/ information which may assist you with your submission or you are required to upload as part of your submission as per information contained within the tender pack. Suppliers Instructions How to express interest in this Tender: 1. Register your company on the etenderwales portal (this is only required once) - Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk - Click the "Suppliers register here" link - Enter your correct business and user details - Note the username you chose and click "Save" when complete - You will shortly receive an email with your unique password (please keep this secure) - Agree to the terms and conditions and click "continue" 2. Express an Interest in the Project - Login to the portal with the username/password - Click the "ITTs Open to All Suppliers" link. (These are Invitation to Tender Documents open to any registered supplier) - Click on the relevant PQQ or ITT to access the content. - Click the "Express Interest" button at the top of the screen - This will move the ITT into your "My ITTs" page. (This is a secure area reserved for your projects only) - Click on the ITT code, you can now access any attachments by clicking the "Buyer Attachments" on the left hand side of the screen 3. Responding to the tender - At the top of the screen you can choose to Create Response or Decline to Respond (please give a reason if declining) - You can now use the Messages function on to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the ITT/PQQ - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) If you require any further assistance use the online help, or the eTendering help desk is available Mon - Fri (8am - 6pm) on: - email: help@bravosolution.co.uk - Phone: 0800 069 8634. Tenders or Requests to Participate must be sent to: Official name: www.etenderwales.bravosolution.co.uk Postal Address: Carmarthenshire County Council will be conducting this procurement exercise through the Value Wales e-Tendering portal. This can be found at www.etenderwales.bravosolution.co.uk, all information may be downloaded and returned through this channel.

Business Wales are available to provide tendering support and will be offering a live

webinar on Friday 10th October 2025. Further details of the types of support available from Business Wales can be

found on

<https://businesswales.gov.wales/topics-and-guidance/tendering-and-supply-chain>.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Award decision date (estimated)

13 March 2026

Recurring procurement

Publication date of next tender notice (estimated): 24 March 2026

Award criteria

Name	Type	Weighting
Price	Price	60.00%
Quality	Quality	40.00%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The competitive flexible procedure will be conducted in two stages. The assessment of responses at the invitation to participate - Stage 1 will determine which suppliers meet the conditions of participation. All suppliers who satisfy these criteria will be invited to submit a Tender in Stage 2. There is no limit on the number of suppliers who may progress, provided they meet the minimum standards set out in the qualification requirements. Further details are available within the tender pack.

Documents

Documents to be provided after the tender notice

Final ITT documents will be provided at the launch of Stage 2. All documents will be provided via the eTenderwales portal.

Contracting authority

Carmarthenshire County Council

- Public Procurement Organisation Number: PTVL-7854-TMRZ

County Hall

Carmarthen

SA31 1JP

United Kingdom

Contact name: Hayley Davies

Email: HaLDavies@carmarthenshire.gov.uk

Website: <https://www.carmarthenshire.gov.uk>

Region: UKL14 - South West Wales

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales