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Tender

## **T2654 Provision of Dog Kennelling Facilities and Related Services**

Belfast City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-060965

Procurement identifier (OCID): ocds-h6vhtk-0584ef ([view related notices](#))

Published 30 September 2025, 3:23pm

### **Scope**

### **Reference**

T2654

### **Description**

The Dog Warden Service of Belfast City Council ('the Council') requires an experienced Contractor to supply dog kennelling facilities to keep, return, and rehome stray and other dogs which come into the care of the Council. This would include kenneling of illegal breeds and other related services such as provision of veterinary care to dogs housed at the facilities.

### **Total value (estimated)**

- £320,000 excluding VAT

- £384,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 December 2025 to 30 November 2028
- Possible extension to 30 November 2029
- 4 years

Description of possible extension:

The Council reserves the right to extend/renew the Contract up to a further 1 year. Any extension may be subject to further approval by Council Committee, availability of funding and satisfactory performance of the Contractor.

### **Main procurement category**

Services

### **CPV classifications**

- 98380000 - Dog kennel services

### **Contract locations**

- UKN - Northern Ireland

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### **Participation**

## **Legal and financial capacity conditions of participation**

General Company Information

Modern Slavery Statement

Insurances

## **Technical ability conditions of participation**

Company Experience

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

24 October 2025, 12:00pm

### **Tender submission deadline**

31 October 2025, 12:00pm

**Submission address and any special instructions**

<https://e-sourcingni.bravosolution.co.uk>

**Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

13 November 2025

**Recurring procurement**

Publication date of next tender notice (estimated): 1 December 2030

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**Award criteria**

Name	Description	Type	Weighting
Cost	<p>Bidders are to complete Schedule 3 – Pricing Schedule in full and upload where requested in eSourcing</p> <p>NI. Bidders with the lowest total cost bid (i.e. total 3 year/ project price as set out in the summary tab of the Pricing Schedule) will be awarded a score of 25%. The remaining Bidders will be allocated a pro rata percentage using the formula below: (lowest total bid ÷ your total tendered bid) multiplied by the percentage weighting i.e. 25%.</p> <p>Each Bidder will achieve a percentage score, calculated to two decimal points, out of 25%.</p>	Cost	25%
Rehoming & End-of-Life Policy	<p>Please detail your organisation's approach to the rehoming of dogs and the procedures in place for end-of-life decision-making. In your response please include, as a minimum, your approach to addressing the following key activities:</p> <p>(i) The process for assessing dogs for rehoming suitability (ii) Arrangements for neutering prior to rehoming (iii) Partnerships or links</p>	Quality	20%

Name	Description	Type	Weighting
	<p>with rehoming charities, sanctuaries, or other relevant organisations (iv)</p> <p>Ethical protocols for dogs that cannot be rehomed, including disposal procedures (v)</p> <p>Any follow-up support or monitoring provided post-rehoming</p> <p>Response to this question must be limited to 4 sides of A4 in Arial Font 11 excluding the sample-training matrix, resources list and the Gantt chart. If your response requires multiple attachments, then use a Zip/ compressed folder to upload. Ensure each attachment is labelled appropriate to clearly show the part of the question the attachment applies to.</p>		

Name	Description	Type	Weighting
Welfare arrangements	<p>Please describe the welfare arrangements in place for dogs housed at your facility.</p> <p>In your response please include, as a minimum, the following detail:</p> <ul style="list-style-type: none"> <li>(vi) Daily exercise routines and enrichment activities</li> <li>(vii) Cleanliness and hygiene protocols</li> <li>(viii) Measures to reduce stress and support behavioural wellbeing</li> <li>(ix) Staff training or experience relevant to animal welfare</li> </ul> <p>Response to this question must be limited to 4 sides of A4 in Arial Font 11. If your response requires multiple attachments, then use a Zip/compressed folder to upload. Ensure each attachment is labelled appropriate to clearly show the part of the question the attachment applies to.</p>	Quality	15%

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Social value	<p>In line with the Council's Social Value Procurement Policy the following Social Value criteria applies to this ITT: Social Value % weighting – 15% Social Value Offer points target – 40 points Social Value minimum scoring threshold –11 out of 15% weighting Bidders are required to complete Schedule 4 – Social Value Offer and uploaded where requested to in the Technical Envelope in eSourcing NI.</p>	Quality	15%

Name	Description	Type	Weighting
Location Proximity	<p>Please confirm the location of your kennelling facility and its distance (in miles) from Belfast City Council's Dargan Crescent operational base. Scoring will be applied based on the following distance bands: (x) 0–20 miles: 10% (xi) 21–30 miles: 5% (xii) 31–40 miles: 2% (xiii) 41+ miles: 0%</p> <p>Response to this question must be limited to 2 sides of A4 in Arial Font 11. If your response requires multiple attachments, then use a Zip/compressed folder to upload. Ensure each attachment is labelled appropriate to clearly show the part of the question the attachment applies to.</p>	Quality	10%

Name	Description	Type	Weighting
Facility Access and Availability	<p>Please describe the arrangements in place for access to your kennelling facility by both Council officers and members of the public. In your response please include, as a minimum, the following detail: -</p> <p>(xiv) Procedures for Council officer access, including any security protocols or restrictions</p> <p>(xv) Staff availability to support Council visits</p> <p>(xvi) Public opening hours, including days and times of access</p> <p>(xvii) Any appointment or booking requirements for public visits Response to this question must be limited to 4 sides of A4 in Arial Font 11. If your response requires multiple attachments, then use a Zip/ compressed folder to upload. Ensure each attachment is labelled appropriate to clearly show the part of the question the attachment applies to.</p>	Quality	10%

Name	Description	Type	Weighting
Operational Systems and Safeguards	<p>Please describe the systems and safeguards in place to support the secure and effective operation of your kennelling service.</p> <p>In your response please include, as a minimum, the following detail: - (xviii)</p> <ul style="list-style-type: none"> <li>Electronic record management systems used to track dog intake, care, and outcomes (xix)</li> <li>Communication processes with Council officers, including frequency and format of updates (xx)</li> <li>Physical security measures at the facility (e.g. fencing, CCTV, staff protocols)</li> </ul> <p>Response to this question must be limited to 4 sides of A4 in Arial Font 11. If your response requires multiple attachments, then use a Zip/compressed folder to upload. Ensure each attachment is labelled appropriate to clearly show the part of the question the attachment applies to.</p>	Quality	5%

## Other information

## **Applicable trade agreements**

- Government Procurement Agreement (GPA)

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

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## **Contracting authority**

### **Belfast City Council**

- Public Procurement Organisation Number: PQXY-5321-CGZM

9-21 Adelaide Street

Belfast

BT2 8DJ

United Kingdom

Email: [cps@belfastcity.gov.uk](mailto:cps@belfastcity.gov.uk)

Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland