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Tender

Comer Gardens Institute – First Floor Conversion

Worcester City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-060870

Procurement identifier (OCID): ocds-h6vhtk-05a4dc ([view related notices](#))

Published 30 September 2025, 1:07pm

Scope

Reference

DN792493

Description

Worcester City Council is inviting tenders for the first floor refurbishment of Comer Gardens Institute at Comer Gardens Institute, 14 Comer Gardens, Worcester, WR2 6JA. Works to include:

- Extension to form larger lobby area, alterations to stairs
- Upgrading of ceiling on the ground floor
- Refurbishment of the first floor
- External works and decorations Work must start on site by 17th November 2025 the latest.

SITE VISIT Bidders must conduct a mandatory accompanied site visit before tendering.

The deadline for site visits is 14th October 2025. Failure to visit the site will result in your tender being disqualified. Arrangements for visit: Please contact: Helen, Comer Gardens Institute Vice Chair, comergardenshall@gmail.com; Tel – 07753 148 290

Total value (estimated)

- £200,000 excluding VAT
- £240,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 17 November 2025 to 3 January 2026
- 1 month, 17 days

Main procurement category

Works

CPV classifications

- 45453100 - Refurbishment work

Contract locations

- UKG12 - Worcestershire
-

Participation

Conditions of participation

Please see suitability assessment questionnaire in Invitation to Tender document.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

14 October 2025, 12:00pm

Tender submission deadline

24 October 2025, 12:00pm

Submission address and any special instructions

The Council is using the e-procurement portal known as the Proactis Pro-Contract portal <https://procontract.due-north.com> to conduct this procurement exercise. To gain access to the procurement documents, bidders will need to register their company details at the above website. Once registered, bidders will be emailed a log-in and password which will allow them to gain access to the procurement documents. Bidders will need to search for the invitation under Worcester City Council and then electronically submit an expression of interest and follow the online instructions to view the procurement documents

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Quality	Quality	Quality	60.00%
Price	Price	Price	40.00%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Worcester City Council

- Public Procurement Organisation Number: PWCP-1821-QDRP

The Guildhall

Worcester

WR1 2EY

United Kingdom

Email: procurement@worcester.gov.uk

Website: <http://www.worcester.gov.uk/>

Region: UKG12 - Worcestershire

Organisation type: Public authority - sub-central government