

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/060854-2025>

Tender

## **East Suffolk Design Code -Stage 1 Foundations and Insights**

East Suffolk Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-060854

Procurement identifier (OCID): ocids-h6vhtk-058dc1

Published 30 September 2025, 12:35pm

This is an old version of this notice. [View the latest version.](#)

### **Scope**

### **Reference**

2702-TEN-O

### **Description**

East Suffolk is creating a district wide design code. The code will be adopted as a supplementary plan and will align with our ongoing Local Plan review.

Stage 1 is about establishing the foundations, understanding our places, our existing guidance, our existing systems and expectations, and the lived experience of communities. This stage will set the direction for the whole Design code project.

ESC are looking for a team to help us shape this first stage. A team that brings creativity, analytical clarity and a collaborative mindset. one that can engage critically with what already exists, work closely with officers and stakeholders and explore imaginative ways

of involving communities.

### **Total value (estimated)**

- £55,000 excluding VAT
- £66,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 17 November 2025 to 31 March 2026
- Possible extension to 30 October 2026
- 11 months, 14 days

Description of possible extension:

2 months

### **Main procurement category**

Services

### **CPV classifications**

- 71315200 - Building consultancy services
- 71315210 - Building services consultancy services
- 71410000 - Urban planning services

- 90712000 - Environmental planning

## **Contract locations**

- UKH1 - East Anglia

---

## **Submission**

### **Enquiry deadline**

17 October 2025, 12:00pm

### **Tender submission deadline**

31 October 2025, 12:00pm

### **Submission address and any special instructions**

<https://www.in-tendhost.co.uk/eastsuffolk.aspx/Home>

### **Tenders may be submitted electronically**

Yes

---

## **Award criteria**

10% Price

90% Quality

---

## Procedure

### Procedure type

Below threshold - open competition

---

## Documents

### Associated tender documents

<https://in-tendhost.co.uk/eastsuffolk.aspx/Home>

Full tender documents and instructions on how to bid can be found on our eProcurement portal Intend

---

## Contracting authority

### East Suffolk Council

- Public Procurement Organisation Number: PLPP-1174-BHLX

East Suffolk House, Station Road, Melton

Woodbridge

IP12 1RT

United Kingdom

Contact name: Deanne Davidson

Email: [procurement@eastsuffolk.gov.uk](mailto:procurement@eastsuffolk.gov.uk)

Website: <http://www.eastsuffolk.gov.uk>

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government