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Contract

Arboreal Maintenance

Cosby Parish Council

F03: Contract award notice

Notice identifier: 2025/S 000-060805

Procurement identifier (OCID): ocds-h6vhtk-050088

Published 30 September 2025, 11:33am

Section I: Contracting authority

I.1) Name and addresses

Cosby Parish Council

76 Springwell Lane, Whetstone, Leicester LE8 6Lt

LEICESTER

LE86LT

Contact

Les Phillimore

Email

clerk@cosbyparishcouncil.gov.uk

Telephone

+44 7802303936

Country

United Kingdom

Region code

UKF22 - Leicestershire CC and Rutland

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.cosbyparishcouncil.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Arboreal Maintenance

II.1.2) Main CPV code

- 77200000 - Forestry services

II.1.3) Type of contract

Services

II.1.4) Short description

The Parish Councils arboreal management and responsibility falls into 4 distinct categories: -

1. Inspection and maintenance of Cosby Cemetery
2. Inspection and maintenance of Cosby Victory Park
3. Inspection and maintenance of trees within the wider village, to include the ongoing installation, maintenance and servicing of the Christmas lighting displays within the tree stock. (Safety awareness and competence of working with 240V power supplies, is essential)
4. Inspection and maintenance of St Michael and All Angels (Closed churchyard) as required.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £45,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

II.2.4) Description of the procurement

Outline contract requirements:

- a. Inspection and maintenance of trees and shrubs to agreed schedule.
- b. Pollarding of trees as required.
- c. Removal and replacement of tree stock as required.
- d. Pruning of shrubs and hedgerows as required.
- e. Removal or all arisings
- f. Non-contractual Ad-hoc requests on a chargeable basis within the suppliers' capabilities
- g. Undertaking works to Christmas lights to include installation, fault finding and replacement as required.
- h. Emergency response to arboreal work and matters of Health and Safety.
- i. Key contact and full public liability insurance.
- j. Modern and well-maintained equipment with fully trained staff.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: Yes

Description of options

Potential to extended the contract subject to acceptable performance

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-014276](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 July 2023

V.2.2) Information about tenders

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Totally Trees Ltd

Cosby

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

04628122

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £45,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

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