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Tender

Christmas lighting - Dunstable

Dunstable Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-060734

Procurement identifier (OCID): ocds-h6vhtk-05a492

Published 30 September 2025, 9:30am

Scope

Description

Dunstable Town Council (DTC) is looking to appoint an experienced and qualified Christmas Lighting Contractor that will be responsible for, the installation and removal of Dunstable's Christmas lighting scheme, together with its storage, and maintenance as well as the testing of columns, lighting, mechanical, structural and electrical. It is expected that the successful contractor will carry out all work in accordance with the relevant legislation and guidance. The tender value is up to £75,000 and should cover a 5 year period from 1 April 2026 to 31 March 2031

Commercial tool

Establishes a framework

Total value (estimated)

- £75,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2031
- Possible extension to 31 March 2036
- 10 years

Description of possible extension:

The Council may choose to extend for a further 5 years, based on budget and viability of contractor.

Options

The right to additional purchases while the contract is valid.

The Council is also taking this opportunity to obtain quotes for extending its Christmas lighting scheme, and a separate table should be completed for this stand-alone item.

Main procurement category

Services

CPV classifications

- 31500000 - Lighting equipment and electric lamps
- 50800000 - Miscellaneous repair and maintenance services
- 51100000 - Installation services of electrical and mechanical equipment

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Framework

Maximum number of suppliers

Unlimited

Maximum percentage fee charged to suppliers

0%

Framework operation description

Tenders response forms are completed and then scored. These are then presented to committee for member approval and agreement of budget.

Award method when using the framework

With competition

Contracting authorities that may use the framework

Establishing party only

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

1 November 2025, 11:59pm

Tender submission deadline

10 November 2025, 11:59pm

Submission address and any special instructions

email - accounts@dunstable.gov.uk

Subject - Christmas lighting tender

www.dunstable.gov.uk

Tenders may be submitted electronically

Yes

Award criteria

Scores will be given against the information supplied under the following criteria:

quality - e.g. service provided, evidence of experience, qualifications etc.

financial - e.g. value for money, costs per item and overall tender price.

social - e.g. equalities, local, environmental.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[3a. MASTER - TENDER INTRODUCTION Christmas lighting .docx](#)

[3b. MASTER APP B TENDER RESPONSE FORM Christmas Lighting 25.docx](#)

Contracting authority

Dunstable Town Council

- Public Procurement Organisation Number: PLYC-5416-HMXW

Grove House 76 High Street North

Dunstable

LU6 3JG

United Kingdom

Email: accounts@dunstable.gov.uk

Website: <http://www.dunstable.gov.uk>

Region: UKH25 - Central Bedfordshire

Organisation type: Public authority - sub-central government