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Tender

Off Site Catering

The Police & Crime Commissioner for Sussex

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-060555

Procurement identifier (OCID): ocds-h6vhtk-055e61 ([view related notices](#))

Published 29 September 2025, 2:58pm

Scope

Reference

JPS1746

Description

The Authority is tendering for the 'off site' catering provision for Sussex and Surrey Police. This tender is split into 2 lots: Lot 1- Operational Planned Events, Lot 2- Kingstanding Training.

Total value (estimated)

- £825,000 excluding VAT
- £990,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2030
- Possible extension to 1 April 2031
- 5 years, 1 day

Description of possible extension:

12 month

Main procurement category

Services

CPV classifications

- 39222000 - Catering supplies
- 55520000 - Catering services

Lot 1. Operational Planned Events

Description

The provision of catering for Officers and staff working Operational Planned Events.

Lot value (estimated)

- £275,000 excluding VAT
- £330,000 including VAT

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Kingstanding Training

Description

The provision of catering for Officers and staff attending training and Kingstanding facility.

Lot value (estimated)

- £550,000 excluding VAT
- £660,000 including VAT

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Operational Planned Events

Lot 2. Kingstanding Training

Small and medium-sized enterprises (SME)

Submission

Submission type

Requests to participate

Deadline for requests to participate

8 October 2025, 12:00pm

Submission address and any special instructions

All submissions must be made through InTend Sell2 site:

<https://sell2.in-tend.co.uk/blpd/home>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

9 February 2026

Recurring procurement

Publication date of next tender notice (estimated): 30 September 2030

Award criteria

Name	Description	Type
Simple description	Suppliers will be shortlisted at each stage of the process. Award will be made to the highest scoring bidder following Stage 3 of the process. More details can be found in the tender documents.	Price

Weighting description

Suppliers will be shortlisted at each stage of the process. Award will be made to the highest scoring bidder following Stage 3 of the process. More details can be found in the tender documents.

Other information

Payment terms

30 days on receipt of invoice with valid PO number.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Special regime

Light touch

Competitive flexible procedure description

A 3 stage process is being used: Stage 1- Participation Stage, Stage 2- Tender Stage, Stage 3- Quality Taste Testing. Suppliers will be shortlisted at each stage.

Reduced tendering period

Yes

Light touch contract - no minimum

Documents

Documents to be provided after the tender notice

Additional documents for Stage 2 and 3 of the process will be uploaded to the InTend Sell 2 site to all shortlisted suppliers.

Contracting authority

The Police & Crime Commissioner for Sussex

- Public Procurement Organisation Number: PPLN-2959-YWYQ

Sackville House, Brooks Close

Lewes

BN7 2FZ

United Kingdom

Email: JointProcurementService@Surrey.Police.UK

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government