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Tender

Memorial Schemes and Products

Birmingham City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-060077

Procurement identifier (OCID): ocds-h6vhtk-05a30c ([view related notices](#))

Published 26 September 2025, 11:38am

Scope

Reference

PQ0612

Description

Birmingham City Council (the Council) is seeking to appoint a supplier or suppliers for the provision of providing a range of grounds works to all cemeteries including the installation of a range of grave styles whilst ensuring memorial safety is paramount when checking, fixing and maintaining a variety of memorial options. This service would also require the safe and sensitive Exhumation procedure, including providing all equipment required to ensure it has been conducted in a respectful manner.

The contract for goods and services will commence on 01/11/2025 and will be in place for a period of 4 years and include annual performance reviews.

The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit

your details to register. You will then be able to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation.

If you are unable to register with In-tend or have any questions or problems on how to use this web site please email us at etendering@birmingham.gov.uk.

Your completed tender submission should be returned by 12:00 noon on Friday 17th October 2025 via the 'In-tend' system <https://in-tendhost.co.uk/birminghamcc>

Total value (estimated)

- £70,000 excluding VAT
- £84,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 November 2025 to 31 October 2029
- 4 years

Main procurement category

Goods

CPV classifications

- 39296000 - Funeral supplies
- 45215400 - Cemetery works

Contract locations

- UKG31 - Birmingham

Submission

Enquiry deadline

10 October 2025, 11:59pm

Tender submission deadline

17 October 2025, 11:00am

Submission address and any special instructions

This Request for Quotations is being issued using the Council's e-tendering system 'In-tend' and organisations must ensure that they are registered users. The procurement process will be managed using this system and therefore all bids must be submitted by Tenderers via the 'in-tend' system. <https://in-tendhost.co.uk/birminghamcc> Registration and use of in-tend is free. All correspondence for this procurement process must be via the in-tend correspondence function and you should not contact any individual directly either by email or by telephone. If you are already a registered user, you do not have to re-register. If you are unable to register with in-tend or are experiencing difficulties, please email the etendering@birmingham.gov.uk. Deadline for request for quotation is noon on 17th October 2025.

Tenders may be submitted electronically

Yes

Award criteria

The award criteria carries a total weighting of 100%, this is split between the following sections: The overall weighting for the quality criteria is 50%. The overall weighting for the Fee is 50% For full details please refer to the procurement documents.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Birmingham City Council

- Public Procurement Organisation Number: PCJJ-4826-QMLZ

Council House, 1 Victoria Square

Birmingham

B1 1BB

United Kingdom

Contact name: Commercial and Procurement Services

Email: etendering@birmingham.gov.uk

Website: <https://in-tendhost.co.uk/birminghamcc/>

Region: UKG31 - Birmingham

Organisation type: Public authority - sub-central government