This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/060077-2025">https://www.find-tender.service.gov.uk/Notice/060077-2025</a>

Tender

### **Memorial Schemes and Products**

Birmingham City Council

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-060077

Procurement identifier (OCID): ocds-h6vhtk-05a30c (view related notices)

Published 26 September 2025, 11:38am

# Scope

#### Reference

PQ0612

# **Description**

Birmingham City Council (the Council) is seeking to appoint a supplier or suppliers for the provision of providing a range of grounds works to all cemeteries including the installation of a range of grave styles whilst ensuring memorial safety is paramount when checking, fixing and maintaining a variety of memorial options. This service would also require the safe and sensitive Exhumation procedure, including providing all equipment required to ensure it has been conducted in a respectful manner.

The contract for goods and services will commence on 01/11/2025 and will be in place for a period of 4 years and include annual performance reviews.

The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <a href="https://in-tendhost.co.uk/birminghamcc/">https://in-tendhost.co.uk/birminghamcc/</a> and submit

your details to register. You will then be able to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation.

If you are unable to register with In-tend or have any questions or problems on how to use this web site please email us at <a href="mailto:etendering@birmingham.gov.uk">etendering@birmingham.gov.uk</a>.

Your completed tender submission should be returned by 12:00 noon on Friday 17th October 2025 via the 'In-tend' system <a href="https://in-tendhost.co.uk/birminghamcc">https://in-tendhost.co.uk/birminghamcc</a>

### **Total value (estimated)**

- £70,000 excluding VAT
- £84,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 November 2025 to 31 October 2029
- 4 years

# Main procurement category

Goods

#### **CPV** classifications

- 39296000 Funeral supplies
- 45215400 Cemetery works

#### **Contract locations**

• UKG31 - Birmingham

#### Submission

### **Enquiry deadline**

10 October 2025, 11:59pm

#### Tender submission deadline

17 October 2025, 11:00am

### Submission address and any special instructions

This Request for Quotations is being issued using the Council's e-tendering system 'Intend' and organisations must ensure that they are registered users. The procurement process will be managed using this system and therefore all bids must be submitted by Tenderers via the 'in-tend' system. <a href="https://in-tendhost.co.uk/birminghamcc">https://in-tendhost.co.uk/birminghamcc</a> Registration and use of in-tend is free. All correspondence for this procurement process must be via the in-tend correspondence function and you should not contact any individual directly either by email or by telephone. If you are already a registered user, you do not have to reregister. If you are unable to register with in-tend or are experiencing difficulties, please email the <a href="mailto:etendering@birmingham.gov.uk">etendering@birmingham.gov.uk</a>. Deadline for request for quotation is noon on 17th October 2025.

# Tenders may be submitted electronically

Yes

#### Award criteria

The award criteria carries a total weighting of 100%, this is split between the following sections: The overall weighting for the quality criteria is 50%. The overall weighting for the Fee is 50% For full details please refer to the procurement documents.

### **Procedure**

### **Procedure type**

Below threshold - open competition

# **Contracting authority**

# **Birmingham City Council**

Public Procurement Organisation Number: PCJJ-4826-QMLZ

Council House, 1 Victoria Square

Birmingham

**B1 1BB** 

**United Kingdom** 

Contact name: Commercial and Procurement Services

Email: etendering@birmingham.gov.uk

Website: <a href="https://in-tendhost.co.uk/birminghamcc/">https://in-tendhost.co.uk/birminghamcc/</a>

Region: UKG31 - Birmingham

Organisation type: Public authority - sub-central government