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Tender

Distribution of Our North Tyneside Residents Magazine

North Tyneside Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-059963

Procurement identifier (OCID): ocds-h6vhtk-05a2bd ([view related notices](#))

Published 26 September 2025, 9:38am

Scope

Reference

OPEN20251635

Description

North Tyneside Council is looking to appoint an experienced organisation to provide a service to distribute a free residents' magazine to every residential property within the Borough of North Tyneside. This will be three editions per year in spring, summer and winter.

The Contractor shall take delivery of 97,300 magazines on pallets from the organisation appointed by the Authority to print them, and distribute a copy to every residential property in the Borough, including residential homes, flats, sheltered and multiple accommodations. Full distribution shall be completed within ten working days of receiving delivery of the magazines.

Total value (estimated)

- £36,000 excluding VAT
- £43,200 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 January 2026 to 31 December 2027
- Possible extension to 31 December 2028
- 3 years

Description of possible extension:

The contract is 2 x 12 months (to cover six editions) three editions per year (spring, summer and winter) for two years with the option to extend for a further 1 x 12 months at the Authority's discretion.

Main procurement category

Services

CPV classifications

- 79824000 - Printing and distribution services

Contract locations

- UKC22 - Tyneside

Participation

This procurement is reserved for

UK suppliers

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

17 October 2025, 12:00pm

Tender submission deadline

21 October 2025, 12:00pm

Submission address and any special instructions

Tender submissions to be submitted via OPEN.

<https://www.open-uk.org/>

Tenders may be submitted electronically

Yes

Award criteria

| Name | Description | Type | Weighting |
|-------------|--|-------------|------------------|
| Quality | Quality Award criteria as per tender documentation - 50% quality inclusive of 10% Social Value | Quality | 60% |
| Price | Pricing criteria as per tender documentation/Pricing schedule. | Price | 40% |

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://www.open-uk.org/>

All tender information and documentation are held on the above e-tendering portal.

Search for the OPEN Reference: #OPEN20251635

Contracting authority

North Tyneside Borough Council

- Public Procurement Organisation Number: PYBQ-4733-WWLW

Quadrant

North Tyneside

NE27 0BY

United Kingdom

Contact name: Bailey Spray

Email: Bailey.spray@northtyneside.gov.uk

Website: <https://my.northtyneside.gov.uk/>

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government