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Planning

## **Training Provision for period mentors to Support Period Dignity Grant**

Caerphilly County Borough Council

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-059929

Procurement identifier (OCID): ocds-h6vhtk-05a2a8

Published 26 September 2025, 8:25am

### **Scope**

### **Reference**

To Be Confirmed

### **Description**

Caerphilly County Borough Council is intending to issue a mini competition via the Dynamic Purchasing System for Training Providers (CCBC Employees & Residents) Tender reference number RQST14397 the Provision of Training Period for both Professional Training and Mentors to Support the Period Dignity Grant.

The purpose of this notice is to inform any potential training providers who are not signed up to the Councils Training DPS that this competition will only be accessible to bidders if they are accepted onto the DPS and also give providers an opportunity to apply.

### **Total value (estimated)**

- £32,000 excluding VAT
- £38,400 including VAT

Below the relevant threshold

### **Main procurement category**

Services

### **CPV classifications**

- 80510000 - Specialist training services

### **Contract locations**

- UKL16 - Gwent Valleys

### **Not the same for all lots**

Contract dates are shown in Lot sections, because they are not the same for all lots.

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## **Lot 1. Mentors**

### **Description**

The Council are aiming to provide a programme that will train a group of Yr10 pupils to become menstrual peer mentors across our mainstream Secondary schools (11 in total). The Council is looking for an external provider to work with the Council and Schools to achieve this.

### **Lot value (estimated)**

- £16,000 excluding VAT
- £19,200 including VAT

### **Contract dates (estimated)**

- 5 November 2025 to 17 July 2026
- Possible extension to 23 July 2027
- 1 year, 8 months, 19 days

Description of possible extension:

The extension is subjective to funding. Full details will be found in the ITT documents and the above details may change

### **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Professionals**

### **Description**

The Council would like to upskill education staff on the delivery of the topic area as boosting their confidence by providing a bank of resources they are able to access following completion of the training. The Council is looking for an external provider to work with the Council and Schools to achieve this.

### **Lot value (estimated)**

- £16,000 excluding VAT
- £19,200 including VAT

### **Contract dates (estimated)**

- 5 November 2025 to 24 July 2026
- Possible extension to 23 July 2027
- 1 year, 8 months, 19 days

Description of possible extension:

Extensions are subjective to further funding being secured. Full details will be found in the ITT documents and the above details may change

### **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Participation**

## **Particular suitability**

### **Lot 1. Mentors**

### **Lot 2. Professionals**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Publication date of tender notice (estimated)**

8 October 2025

### **Enquiry deadline**

22 October 2025, 5:00pm

### **Tender submission deadline**

29 October 2025, 12:00am

## **Submission address and any special instructions**

If you are interested in either LOT of this Provision and wish to participate in this mini competition through the Councils DPS for Training Providers you will need to register and apply to the Councils DPS for Training Providers. Please can you log on to Proactis Plaza as per the link below:-

<https://supplierlive.proactisp2p.com/Account/Login#>

If you are not registered please register and then you can search for the DPS by

searching RQST14397 within Opportunities.

If you need supplier support please contact Jemma ford [fordj1@caerphilly.gov.uk](mailto:fordj1@caerphilly.gov.uk) or Hayley Jones [jonesh21@caerphilly.gov.uk](mailto:jonesh21@caerphilly.gov.uk).

Please note you must apply to the DPS and be successful no later than Wednesday 08 October 2025 to ensure you are invited to further competition.

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## Procedure

### Procedure type

Below threshold - open competition

### Special regime

Light touch

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## Contracting authority

### Caerphilly County Borough Council

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Contact name: Thomas Young

Telephone: 01443863108

Email: [youngt@caerphilly.gov.uk](mailto:youngt@caerphilly.gov.uk)

Website: <https://www.caerphilly.gov.uk>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales