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Tender

The Provision of Schools Facilities Lettings

Outwood Grange Academies Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-059612

Procurement identifier (OCID): ocds-h6vhtk-04e781 ([view related notices](#))

Published 25 September 2025, 11:50am

Scope

Reference

ITTPSFL2107

Description

Outwood Grange Trust is seeking detailed Tenders for 'The provision of School Facilities Lettings' including both a booking system and also a full managed lettings provision to support its family of schools.

Total value (estimated)

- £400,000 excluding VAT
- £480,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 18 December 2025 to 17 December 2027
- Possible extension to 17 December 2029
- 4 years

Description of possible extension:

The Contract will commence on 18/12/25 and run until the end of 17/12/27. At the Trusts discretion, there is an option for a 24 month extension at the end of the first term. If this extension is used, then the final expiry date will be 17/12/2029.

Main procurement category

Services

CPV classifications

- 70220000 - Non-residential property renting or leasing services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London

- UKJ - South East (England)
- UKK - South West (England)

Lot constraints

Description of how multiple lots may be awarded:

Suppliers can choose to bid for one or both lots. Each lot will be evaluated separately, so award onto one lot does not guarantee award on to both.

Lot 1. Web Hosting Booking System

Description

The Provider will offer an online web hosted booking system to allow the Trust to manage their lettings booking. This booking system will include online text search, managing online enquiries, bookings, payments, invoicing and reporting.

Lot value (estimated)

- £100,000 excluding VAT
- £120,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

Lot 2. Fully Managed Lettings Provision

Description

The Provider will offer a fully managed lettings provision to operate and manage external lettings of the Trust's facilities. This framework will ensure the maximisation of utilisation, community engagement and income generation for the Trust, this includes but is not limited to sales and marketing, booking lettings, managing facilities and payments.

Lot value (estimated)

- £300,000 excluding VAT
- £360,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Web Hosting Booking System

Lot 2. Fully Managed Lettings Provision

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

10 October 2025, 12:00pm

Tender submission deadline

27 October 2025, 12:00pm

Submission address and any special instructions

Tenders must be submitted via In-Tend portal. Registration is available here <https://in-tendhost.co.uk/educationportal.aspx/Registration>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

21 November 2025

Award criteria

Name	Type	Weighting
Cost	Quality	60%
Quality Requirements	Quality	40%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Concession

Contracting authority

Outwood Grange Academies Trust

- Companies House: 6995649
- Public Procurement Organisation Number: PMPC-4729-RHHL

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Wakefield

WF1 2PF

United Kingdom

Contact name: Suzi Richards

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Website: <https://www.outwood.com/>

Region: UKE45 - Wakefield

Organisation type: Public authority - sub-central government