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Tender

## The Provision of Schools Facilities Lettings

Outwood Grange Academies Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-059612

Procurement identifier (OCID): ocds-h6vhtk-04e781 ([view related notices](#))

Published 25 September 2025, 11:50am

### Scope

### Reference

ITTPSFL2107

### Description

Outwood Grange Trust is seeking detailed Tenders for 'The provision of School Facilities Lettings' including both a booking system and also a full managed lettings provision to support its family of schools.

### Total value (estimated)

- £400,000 excluding VAT
- £480,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 18 December 2025 to 17 December 2027
- Possible extension to 17 December 2029
- 4 years

Description of possible extension:

The Contract will commence on 18/12/25 and run until the end of 17/12/27. At the Trusts discretion, there is an option for a 24 month extension at the end of the first term. If this extension is used, then the final expiry date will be 17/12/2029.

## **Main procurement category**

Services

## **CPV classifications**

- 70220000 - Non-residential property renting or leasing services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London

- UKJ - South East (England)
- UKK - South West (England)

## **Lot constraints**

Description of how multiple lots may be awarded:

Suppliers can choose to bid for one or both lots. Each lot will be evaluated separately, so award onto one lot does not guarantee award on to both.

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## **Lot 1. Web Hosting Booking System**

### **Description**

The Provider will offer an online web hosted booking system to allow the Trust to manage their lettings booking. This booking system will include online text search, managing online enquiries, bookings, payments, invoicing and reporting.

### **Lot value (estimated)**

- £100,000 excluding VAT
- £120,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

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## **Lot 2. Fully Managed Lettings Provision**

### **Description**

The Provider will offer a fully managed lettings provision to operate and manage external lettings of the Trust's facilities. This framework will ensure the maximisation of utilisation, community engagement and income generation for the Trust, this includes but is not limited to sales and marketing, booking lettings, managing facilities and payments.

### **Lot value (estimated)**

- £300,000 excluding VAT
- £360,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. Web Hosting Booking System**

**Lot 2. Fully Managed Lettings Provision**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

10 October 2025, 12:00pm

### **Tender submission deadline**

27 October 2025, 12:00pm

### **Submission address and any special instructions**

Tenders must be submitted via In-Tend portal. Registration is available here <https://in-tendhost.co.uk/educationportal.aspx/Registration>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

21 November 2025

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## Award criteria

Name	Type	Weighting
Cost	Quality	60%
Quality Requirements	Quality	40%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

### Special regime

Concession

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## Contracting authority

Outwood Grange Academies Trust

- Companies House: 6995649
- Public Procurement Organisation Number: PMPC-4729-RHHL

Potovens Lane

Wakefield

WF1 2PF

United Kingdom

Contact name: Suzi Richards

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Website: <https://www.outwood.com/>

Region: UKE45 - Wakefield

Organisation type: Public authority - sub-central government