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Tender

Delivery of Workshops, Surgeries and Expert Help to support Business Gateway

Renfrewshire Council

F02: Contract notice

Notice identifier: 2025/S 000-059552

Procurement identifier (OCID): ocids-h6vhtk-058a91

Published 25 September 2025, 10:43am

Section I: Contracting authority

I.1) Name and addresses

Renfrewshire Council

Renfrewshire House, Cotton Street

Paisley

PA1 1JB

Contact

Gillian Gordon

Email

gillian.gordon@renfrewshire.gov.uk

Telephone

+44 3003000300

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Delivery of Workshops, Surgeries and Expert Help to support Business Gateway

Reference number

RC-CPU-25-124

II.1.2) Main CPV code

- 80510000 - Specialist training services

II.1.3) Type of contract

Services

II.1.4) Short description

Renfrewshire Council seek to appoint Service Provider, with the competence and capability to deliver a package of services to support the delivery of start-up and growth Business Gateway Services in Renfrewshire. These services may include Start Up, Business Base, Specialist Workshops, Surgeries and Expert Help Consultations for growing businesses in areas such as Marketing, Finance, Innovation, Energy Efficiencies & Net Zero, Intellectual Property, Business Strategy, Procurement, Business Planning, Digital, Tourism, Exporting, Skills and Human Resource Management. The Procurement documents and the Specification can be found within Public Contract Scotland Tenders supplier attachment area.

II.1.5) Estimated total value

Value excluding VAT: £196,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80510000 - Specialist training services
- 80000000 - Education and training services
- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire area

II.2.4) Description of the procurement

Renfrewshire Council seek to appoint Service Provider, with the competence and capability to deliver a package of services to support the delivery of start-up and growth Business Gateway Services in Renfrewshire. These services may include Start Up, Business Base, Specialist Workshops, Surgeries and Expert Help Consultations for growing businesses in areas such as Marketing, Finance, Innovation, Energy Efficiencies & Net Zero, Intellectual Property, Business Strategy, Procurement, Business Planning, Digital, Tourism, Exporting, Skills and Human Resource Management.

II.2.5) Award criteria

Quality criterion - Name: Overall Approach / Weighting: 18

Quality criterion - Name: Innovation / Weighting: 10

Quality criterion - Name: Recruitment / Weighting: 5

Quality criterion - Name: Cyber Security / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 2

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Project manager and resource / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Additional workshops and expert help might be required

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Meet minimum Insurance requirements as detailed below and in the SPD Scotland.

A financial check of the Provider will be undertaken using Dun & Bradstreet (D&B). Tenderers must meet the Dunn and Bradstreet minimum failure score as detailed below and in the SPD (Scotland).

Minimum level(s) of standards possibly required

insurance:

Employer's (Compulsory) Liability: minimum 5 million GBP each and every claim

Public Liability: minimum 1 million GBP each and every claim

Professional Indemnity Cover: minimum 1 million GBP in the annual aggregate –

Motor Vehicle - please also submit evidence of statutory third party motor vehicle insurance (5,000,000 GBP), in relation to the risk of any errors or omissions in delivering this type of service.

Financial stability:

Dun and Bradstreet - Minimum failure score 20 where this is not achieved, 2 years of Audited Accounts can be provided. Please read the Dunn and Bradstreet attachment within the PCS-T.

III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required

Tenderers will be required to provide 2 examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in the Procurement Document and SPD (Scotland).

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

Accelerated procedure

Justification:

The tender titled “Delivery of Workshops, Surgeries and Expert Help to support Business Gateway RC-CPU-25-027” was abandoned due to a technical error following a modification that would have altered competition rules. The accelerated procedure is required to allow the Council to obtain the funding for this requirement. The Specification and funding will remain unchanged.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-058783](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 October 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 9 March 2026

IV.2.7) Conditions for opening of tenders

Date

10 October 2025

Local time

12:30pm

Information about authorised persons and opening procedure

The tender will be opened in accordance with the Council's Contract Standing Orders

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Depending on funding, this estimated timeframe for re-tender is August 2027

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Tenderers are to note that this is a new tender for Delivery of Workshops, Surgeries and Expert Help to support Business Gateway.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 30226. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits will be applied as detailed in the Procurement Documents in Public Contract Scotland tender

(SC Ref:811173)

VI.4) Procedures for review

VI.4.1) Review body

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2105/446) (as amended) may bring proceedings in the Sheriff