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Contract

Research Ethics Management System

ASTON UNIVERSITY

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-059303

Procurement identifier (OCID): ocds-h6vhtk-051ff4 ([view related notices](#))

Published 24 September 2025, 2:32pm

Scope

Reference

1109

Description

Aston University is seeking proposals from Suppliers who are able to provide a Research Ethics Management System suitable for use within a Higher Education Environment.

The Research Integrity Office (RIO) are responsible for ethics evaluation of research projects across the following stakeholder groups:

- Research active staff.
- Postgraduate Researchers (PGRs).
- UG/PG taught students.

Ethics management consists of entirely manual processes involving email, MS Word, and

MS Excel, delivered by three people.

The RIO is a small team for the workload, smaller than equivalent teams at other institutions. Whilst the team has grown, so has the complexity and volume of their workload. With the workload demand of the current process, there are not enough reviewers in the Colleges.

With this manual and unsustainable way of working, process reengineering is required with proactive and compliant solutions to allow staff to manage the ethics approval process, in an efficient environment where there is positive sentiment and an understanding of the consequences and the broader context of ethical approval.

Proposals will also include ongoing hosting and maintenance provision.

The full specification is available as part of the procurement documents available through Aston's e-tendering portal.

Contract 1

Supplier

- F1 Solutions Pty Ltd

Contract value

- £117,755 including VAT

Below the relevant threshold

Date signed

24 September 2025

Contract dates

- 31 March 2026 to 30 March 2029
- Possible extension to 30 March 2031
- 5 years

Description of possible extension:

12 months + 12 months

Main procurement category

Services

CPV classifications

- 72260000 - Software-related services

Contract locations

- UKG31 - Birmingham

Procedure

Procedure type

Open procedure

Supplier

F1 Solutions Pty Ltd

- Public Procurement Organisation Number: PJHX-2541-MGGZ

103-105 Northbourne Avenue

Turner

2612

Australia

Email: tenders@f1solutions.com.au

Website: <http://www.f1solutions.com.au>

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

Contracting authority

ASTON UNIVERSITY

- Companies House: RC000904
- Public Procurement Organisation Number: PTLB-7496-TPTR

Aston Triangle

Birmingham

B4 7ET

United Kingdom

Email: procurement@aston.ac.uk

Region: UKG31 - Birmingham

Organisation type: Public authority - sub-central government