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Tender

## **Provision of Coffee Bar Services at HDC Head Office**

Huntingdonshire District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-059221

Procurement identifier (OCID): ocds-h6vhtk-059357 ([view related notices](#))

Published 24 September 2025, 12:24pm

### **Scope**

### **Reference**

DN791787

### **Description**

This requirement is for the supply of a Coffee Bar at Huntingdonshire District Council's administrative headquarters building at Pathfinder House, Huntingdon for the next three years from January 2026.

The council is looking for a provider that would supply a range of beverages and snacks to its staff, councillors and visitors (including delegates to meetings held in the Council's Civic Suite on the site) which may be for both HDC and non-HDC functions.

### **Total value (estimated)**

- £0 excluding VAT

- £0 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 January 2026 to 31 December 2028
- Possible extension to 31 December 2030
- 5 years

Description of possible extension:

Subject to the ongoing requirement for Coffee Bar Services and the successful delivery there are two options to extend for a period of 12 months.

### **Main procurement category**

Services

### **CPV classifications**

- 55500000 - Canteen and catering services

### **Contract locations**

- UKH12 - Cambridgeshire CC

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## **Participation**

## **Particular suitability**

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## **Submission**

### **Tender submission deadline**

15 October 2025, 12:00pm

### **Submission address and any special instructions**

<https://procontract.due-north.com/Register>

### **Tenders may be submitted electronically**

Yes

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## **Award criteria**

The award decision will be made on the basis of the criteria set out in the procurement documents. The award will be based on quality criteria only, including service delivery, mobilisation, marketing, refreshment menus, contract and relationship management, customer service, cash handling and close down procedures.

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## **Procedure**

### **Procedure type**

Below threshold - open competition

### **Special regime**

Concession

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## **Documents**

### **Associated tender documents**

<https://procontract.due-north.com/Register>

All the procurement documents can be found on the Due North system, with the details:

Ref: DN791787

Project Title: Provision of Coffee Bar Services at HDC Head Office

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## **Contracting authority**

**Huntingdonshire District Council**

- Public Procurement Organisation Number: PXCY-8219-LWDM

Pathfinder House St Mary's Street Huntingdon,

Cambridgeshire

PE29 3TN

United Kingdom

Email: [procurement@huntingdonshire.gov.uk](mailto:procurement@huntingdonshire.gov.uk)

Region: UKH12 - Cambridgeshire CC

Organisation type: Public authority - sub-central government