

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/059187-2025>

Tender

Provision of Transported School Meals 2025

The Highland Council
Aberdeen City Council
Aberdeenshire Council

F02: Contract notice

Notice identifier: 2025/S 000-059187

Procurement identifier (OCID): ocds-h6vhtk-05a0e8

Published 24 September 2025, 11:44am

Section I: Contracting authority

I.1) Name and addresses

The Highland Council

Glenurquhart Road

Inverness

IV3 5NX

Email

Hamish.Coull@highland.gov.uk

Telephone

+44 1467530600

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045

I.1) Name and addresses

Aberdeen City Council

Marischal College, Broad Street

Aberdeen

AB10 1AB

Email

hamish.coull@highland.gov.uk

Telephone

+44 1463702189

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA26963

I.1) Name and addresses

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

hamish.coull@highland.gov.uk

Telephone

+44 1463702189

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.publictendersscotland.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publictendersscotland.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Transported School Meals 2025

Reference number

HC/PFM/TSM/2025

II.1.2) Main CPV code

- 60120000 - Taxi services

II.1.3) Type of contract

Services

II.1.4) Short description

The Highland Council (THC), Aberdeenshire Council (ASC) and Aberdeen City Council (ACC) are inviting tenders for Transportation of School Meals between a school with a kitchen and a school without. The Contract shall be for a 3-year period, with an option to extend by a further period of up to 12 months.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

The Highland Council

Lot No

1

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

The Highlands of Scotland

II.2.4) Description of the procurement

The Highland Council require a Contractor to undertake the Transportation of Meals from a school with a kitchen to schools and nurseries that do not have Kitchen facilities to produce their own meals. The Contractor shall be required to collect the food containers from specified pickup locations and deliver them to the drop off locations by the delivery time.

As this is a collaborative procurement exercise, Tenderers will also be able to tender for

Aberdeenshire & Aberdeen City Councils.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a period of up to 12 months, taking the maximum total length to 48 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Aberdeen City Council

Lot No

3

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

II.2.4) Description of the procurement

Aberdeen City Council require a Contractor to undertake the Transportation of Meals from a school with a kitchen to schools and nurseries that do not have Kitchen facilities to produce their own meals. The Contractor shall be required to collect the food containers from specified pickup locations and deliver them to the drop off locations by the delivery time.

As this is a collaborative procurement exercise, Tenderers will also be able to tender for Aberdeenshire & The Highland Council

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a period of up to 12 months, taking the maximum total length to 48 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Aberdeenshire Council

Lot No

2

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeenshire

II.2.4) Description of the procurement

Aberdeenshire Council require a Contractor to undertake the Transportation of Meals from a school with a kitchen to schools and nurseries that do not have Kitchen facilities to produce their own meals. The Contractor shall be required to collect the food containers from specified pickup locations and deliver them to the drop off locations by the delivery time.

As this is a collaborative procurement exercise, Tenderers will also be able to tender for The Highland & Aberdeen City Councils.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a period of up to 12 months, taking the maximum total length to 48 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Drivers must have valid Driver's licence

All vehicles must be insured and have valid MOT's

III.1.2) Economic and financial standing

List and brief description of selection criteria

Credit Check:

The Council will use an independent credit scoring organisation, such as Equifax, to conduct appropriate financial probity checks.

Insurance Requirements:

Employers Liability Insurance (where applicable)

Public Liability Insurance.

Minimum level(s) of standards possibly required

Credit Check:

Tenderers must score a risk rating of low risk in order to be considered for Contract award. If the Credit Report contains a risk rating between moderate risk and very high risk, you will be given an opportunity to provide additional information which will be taken into account during the Council's assessment.

Insurance Requirements:

- 5,000,000 GBP Employers Liability Insurance (where applicable),
- 5,000,000 GBP Public Liability Insurance.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Tenderers must submit two examples of providing equivalent or similar services within the last 3 years.

Minimum level(s) of standards possibly required

two examples of providing equivalent or similar services within the last 3 years.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 October 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 October 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 to 4 years from this notice date

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 30155.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The following Community Benefits are integrated into this Contract:

- Environmental Wellbeing and measures
- Fair Work Practices Including" Real" Living Wage (including gender pay gap reporting)
- Communities, Community groups and Community support projects
- Developing the Workforce
- Job Creation through the project (Vacancy Sharing)

(SC Ref:811060)

VI.4) Procedures for review

VI.4.1) Review body

Local Sherriff court

Inverness

Country

United Kingdom