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Planning

## **TC01 Air Conditioning and Ventilation Equipment Installation, Servicing and Maintenance to public and delegated buildings within the City of Southend-on-Sea**

Southend-on-Sea City Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-059022

Procurement identifier (OCID): ocds-h6vhtk-05a079 ([view related notices](#))

Published 23 September 2025, 4:47pm

### **Scope**

### **Reference**

DN791548

### **Description**

Southend-on-Sea City Council (SCC) seeks to engage the market through this Market Engagement exercise in preparation for the potential procurement of a single supplier for the servicing, maintenance, installations and responsive repairs to air conditioning and ventilation equipment within Public Buildings and delegated properties (i.e. schools) in the City of Southend-on-Sea.

The selected supplier will be commissioned to replace, service, maintain and carry out responsive repairs to existing air conditioning and ventilation equipment and includes planned service schedules and schedule of rates for repairs and new works. The contract will include a 24-hour response to call outs with urgent response times to some buildings

### **Contract dates (estimated)**

- 1 June 2026 to 31 May 2029
- Possible extension to 31 May 2032
- 6 years

### **Main procurement category**

Services

### **CPV classifications**

- 42500000 - Cooling and ventilation equipment
- 45331000 - Heating, ventilation and air-conditioning installation work
- 50700000 - Repair and maintenance services of building installations

### **Contract locations**

- UKH31 - Southend-on-Sea

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## **Engagement**

### **Engagement deadline**

14 October 2025

## **Engagement process description**

Early Market Engagement:

Southend-on-Sea City Council wishes to receive information and market knowledge from potential suppliers within the air conditioning and ventilation servicing and maintenance sector.

The Market Engagement Documents can be accessed via:

<https://procontract.due-north.com/Advert?advertId=690ee163-8d98-f011-813a-005056b64545&p=b16526a7-7dbd-e611-8118-000c29c9ba21>

The deadline for receipt of clarification requests or further information requests, relating to this process is: 18:00 on Wednesday 8th October 2025.

The deadline for submission of completed responses relating to this process is: 12:00 noon on Tuesday 14th October 2025.

Procurement reference: DN791548.

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Publication date of tender notice (estimated)**

12 November 2025

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## Contracting authority

### Southend-on-Sea City Council

- Public Procurement Organisation Number: PJDT-6566-GZNX

Civic Centre, Victoria Avenue, Southend On Sea, Essex

Southend On Sea

SS2 6FA

United Kingdom

Email: [procurementops@southend.gov.uk](mailto:procurementops@southend.gov.uk)

Region: UKH31 - Southend-on-Sea

Organisation type: Public authority - sub-central government