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Tender

## **Town Centre Florals**

Macclesfield Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-058901

Procurement identifier (OCID): ocds-h6vhtk-05a026

Published 23 September 2025, 1:44pm

### **Scope**

#### **Description**

Specification

- Empty, fill, plant, water and maintain (deadhead) 104 half circle pole mounted baskets; (to be put up in Summer only) removal and store hanging baskets over winter period.
- Empty, fill, plant, water and maintain (deadhead) 72 barrier planters; (to be planted for summer and planted for winter)

2 large static planters Sunderland St

Watering of plants in Corten steel planters (no planting unless requested and no planters on Castle ST)

If you can only provide part of the contract, this is acceptable, please clearly state which part you are tendering for e.g. 72 barrier planters.

#### **Total value (estimated)**

- £150,000 excluding VAT
- £180,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 March 2026 to 28 February 2028
- Possible extension to 28 February 2029
- 3 years

Description of possible extension:

The Council can chose to extend the contract for one year.

### **Main procurement category**

Services

### **CPV classifications**

- 77330000 - Floral-display services

### **Contract locations**

- UKD62 - Cheshire East

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## **Participation**

**This procurement is reserved for**

UK suppliers

**Particular suitability**

Small and medium-sized enterprises (SME)

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**Submission**

**Tender submission deadline**

4 November 2025, 12:00pm

**Submission address and any special instructions**

<https://www.macclesfield-tc.gov.uk/town-centre-florals-invitation-to-tender-itt/>

**Tenders may be submitted electronically**

Yes

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**Award criteria**

- Quality Response - will have an overall weighting of 40%

- Cost Response - will have an overall weighting of 60%

### Quality Assessment Overview

All Bidders are required to submit a completed Appendix C- Questionnaire Response Template. Unless specifically instructed to do otherwise, bidders should write their responses directly into the document provided and NOT in any other format, ensuring that the document is submitted in either MS Word or PDF format.

### 6.4 Quality Question Overview

Bidders are required to answer all questions contained within the Quality Response document. Each question carries its own individual weighting as set out in the table below.

Section No.	Description	Weighting (%)
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1	Relevant Experience	15
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2	Design	10
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3	Testing and Support	5
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4	Environmental Sustainability	5
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5	Social Value	5
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Total		40%
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Each question will be scored and awarded a weighted score in line with the Quality Assessment Criteria. The total weighted score will be added to the Cost Assessment to arrive at a total tender score.

### 6.5 Quality Assessment Criteria

Bidders' responses to quality questions will be assessed by the procurement panel and awarded a score between 0 and 5

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## Procedure

## Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

<https://www.macclesfield-tc.gov.uk/town-centre-florals-invitation-to-tender-itt/>

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## Contracting authority

### Macclesfield Town Council

- Public Procurement Organisation Number: PWLP-9639-RMHN

Town Hall

Macclesfield

SK10 1EA

United Kingdom

Email: [laura.smith@macclesfield-tc.gov.uk](mailto:laura.smith@macclesfield-tc.gov.uk)

Website: <http://www.macclesfield-tc.gov.uk>

Region: UKD62 - Cheshire East

Organisation type: Public authority - sub-central government