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Tender

BT1866 Garden Waste Service Subscriptions

Luton Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-058660

Procurement identifier (OCID): ocds-h6vhtk-059f86

Published 22 September 2025, 4:38pm

Scope

Reference

791401

Description

This request is for the procurement of garden waste subscription permits for a period of 3 years starting 08/12/2025 when our contract runs out with our current supplier. Once a resident has subscribed to the chargeable garden waste service, the council requires a physical garden waste permit sticker sent to the subscribers address to be placed on the bin as an identifier for subscribing households. The winning bidder will be required to accept resident subscription data daily via API from Luton Council, Bartec Municipal Technologies or a third party, and send a welcome letter, together with a separate physical garden waste permit to the resident within 2 days of receiving such data, with a resident delivery timeframe of no more than 7 days from point of dispatch.

Total value (estimated)

- £96,000 excluding VAT
- £115,200 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 December 2025 to 30 November 2027
- Possible extension to 30 November 2028
- 3 years

Description of possible extension:

1 x 12 months

Main procurement category

Services

CPV classifications

- 90500000 - Refuse and waste related services

Contract locations

- UKH21 - Luton

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

28 October 2025, 12:00pm

Tender submission deadline

31 October 2025, 5:00pm

Submission address and any special instructions

<https://procontract.due-north.com>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Quality	Quality	Quality	70.00%
Price	Price	Price	30.00%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Luton Council

- Public Procurement Organisation Number: PWCV-4283-GVPW

Town Hall

Luton

LU1 2BQ

United Kingdom

Contact name: Amanda Clark

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Website: <http://www.luton.gov.uk>

Region: UKH21 - Luton

Organisation type: Public authority - sub-central government

