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Tender

Coordinator Service for the Hate Crime Stakeholder Reference Group

Mayor's Office for Policing and Crime

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-058631

Procurement identifier (OCID): ocds-h6vhtk-05840d ([view related notices](#))

Published 22 September 2025, 4:05pm

Scope

Reference

MOPAC 1242

Description

The London Hate Crime Stakeholder Reference Group (SRG) is the primary forum that enables the voice of communities targeted by hate crime to be heard by those criminal justice agencies responsible for providing the right response. The SRG hosts meetings four times a year comprising community and statutory partners where specific themes are discussed.

MOPAC would like to commission a Small and Medium Sized Enterprise (SME) / Voluntary, Community or Social Enterprise (VCSE) organisation to coordinate the SRG. This will include facilitating the meetings of the full SRG, the meetings of its Steering Group, liaising with the SRG co-chairs and inducting new members. The SRG Coordinator must also have the knowledge and skills to provide advice and guidance to the SRG on hate crime and equality, diversity and inclusion issues, to ensure the group can provide a credible and robust voice for the hate crime sector.

The contract will start in January 2026 for an initial term of two years (annual value of £30,000, totalling £60,000 over the initial period). There will be one option to extend for a further two years (£60,000 if extension is exercised). An additional £30,000 has been provisionally allocated to allow for potential future variations to the contract, such as changes in scope or service requirements and pricing flexibility, subject to appropriate governance. The maximum potential contract value is therefore £150,000.

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Total value (estimated)

- £150,000 excluding VAT
- £180,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 5 January 2026 to 4 January 2028
- Possible extension to 4 January 2030
- 4 years

Description of possible extension:

There will be one option to extend for a further two years, exercised at the discretion of MOPAC.

Main procurement category

Services

CPV classifications

- 79400000 - Business and management consultancy and related services
- 98000000 - Other community, social and personal services

Contract locations

- UKI - London

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

3 October 2025, 5:00pm

Tender submission deadline

13 October 2025, 12:00pm

Submission address and any special instructions

To respond to this opportunity, please click here: <https://www.delta-sourcing.com/respond/QB4B36SX68>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Quality	Quality	Quality	100%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Mayor's Office for Policing and Crime

- Public Procurement Organisation Number: PTMT-7816-YCQG

169 Union Street

London

SE1 0LL

United Kingdom

Email: MOPACProcurement@mopac.london.gov.uk

Region: UKI44 - Lewisham and Southwark

Organisation type: Public authority - sub-central government