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Tender

'ACCESS YOUR RECORDS' SERVICE DEVELOPMENT

The National Archives

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-058537

Procurement identifier (OCID): ocds-h6vhtk-059f2c

Published 22 September 2025, 2:24pm

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Scope

Description

The objective of this procurement process is to source a delivery partner who will work with us in developing further the 'Access Your Records' service. We plan to award a contract for an initial 6 month period, with an extension option of up to 12 months (i.e. a maximum of 18 months in total).

The Access Your Records (AYR) Service offers secure online login for select government and all-access TNA users to browse and search the metadata and record content of digital records they have transferred to The National Archives with ease. They can browse or search to find individual records and view them in the browser or download them if required.

This service is distinct from public access services as it also provides access to records that are closed to the public if they are subject to an exemption under the Freedom of Information (FOI) Act.

There are many reasons why a government department may need to view previously transferred records e.g. if an FOI request has been made against a closed record or if a

public inquiry or subsequent investigation relates to records already transferred to the archive.

AYR is following an iterative Agile development approach. All service enhancements will be planned and implemented in response to evidenced user need. We anticipate making improvements to all aspects of the service including our search, browse and view journey. There will also be things we have not yet anticipated that will emerge from user research and stakeholder engagement.

The current technology stack comprises: Github, AWS, Open Search, Python, Flask, GDS design system, Universal Viewer.

Total value (estimated)

- £1,000,000 excluding VAT
- £1,200,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 January 2026 to 30 June 2026
- Possible extension to 30 June 2027
- 1 year, 6 months

Description of possible extension:

One extension option of up to 12 months in duration.

Main procurement category

Services

CPV classifications

- 72222300 - Information technology services

Contract locations

- UKI - London
- UKJ - South East (England)

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

10 October 2025, 5:00pm

Submission type

Tenders

Tender submission deadline

22 October 2025, 5:00pm

Submission address and any special instructions

Submissions must be sent to procurement@nationalarchives.gov.uk, as specified in the attached ITT document.

The National Archives website is www.nationalarchives.gov.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

8 December 2025

Award criteria

Name	Type	Weighting
Quality	Quality	80%
Social Value	Quality	20%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

'Stage 1' Tender submissions will be evaluated applying the criteria specified in paras 8.1 to 8.3 of the attached ITT document.

Once all of those submissions have been evaluated, the top-five-ranked bidders will be issued with a 'Stage 2' ITT document and invited to submit a 'Stage 2' Tender response.

A contract award decision will be made by scoring the 'Stage 2' Tender responses against the criteria specified in para 8.4 of the attached ITT document.

Documents

Associated tender documents

[INVITATION TO TENDER - AYR STAGE 1 \(002\).pdf](#)

Invitation to Tender (ITT) document.

Contracting authority

The National Archives

- Public Procurement Organisation Number: PTBZ-4379-JQQX

Kew

Richmond

TW9 4DU

United Kingdom

Email: procurement@nationalarchives.gov.uk

Website: <http://www.nationalarchives.gov.uk>

Region: UKI75 - Hounslow and Richmond upon Thames

Organisation type: Public authority - central government