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Tender

## **Coastal Learning Partnership - Catering Services**

COASTAL LEARNING PARTNERSHIP

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-058468

Procurement identifier (OCID): ocds-h6vhtk-059ef7

Published 22 September 2025, 12:30pm

### **Scope**

### **Reference**

MPN-10332

### **Description**

Coastal Learning Partnership is currently out to tender for the provision of a full daily catering service.

The services at the Trust schools are a mix of in-house production and a delivered-in service provision.

The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the Trust schools. This will consist of a full lunch service for each school day at all sites.

Across the Trust there are currently over 5,500 pupils on roll for the academic year 2025/26]. Of this figure, 1866 pupils are entitled to UIFSM and a further 1448 to Free School Meals.

TUPE is expected to apply, details of which can be found in the tender documentation.

Some members of the catering team (2 members of staff) are members of the Local Government Pension Scheme and all details are in the tender documentation.

The Trust is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and ongoing.

The Trust is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible service, introducing new menu ideas and initiatives so that pupils are all eating and utilising the service regularly.

### **Total value (estimated)**

- £6,747,500 excluding VAT
- £6,747,500 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 September 2026 to 31 August 2029
- Possible extension to 1 September 2031
- 5 years, 1 day

Description of possible extension:

The duration detailed above includes the initial term of 3 years as well as the 2 optional contract extension periods of 12 months each.

## **Main procurement category**

Services

## **CPV classifications**

- 55524000 - School catering services

## **Lot constraints**

Description of how multiple lots may be awarded:

Refer to tender documents

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## **Lot 1. Lot 1 - Catering**

### **Description**

Catering Service Provision for:

St George's Church of England Primary School, Langton Matravers

Swanage Primary School

Swanage St Mark's Church of England Primary School

### **Lot value (estimated)**

- £484,500 excluding VAT
- £484,500 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Lot 2 - Catering**

### **Description**

Catering Service Provision for:

Corfe Castle Church of England Primary School

Lulworth and Winfrith CofE Primary School (Infant and Junior Sites)

Wareham St Mary Church of England Primary School

Wool Church of England Primary School

### **Lot value (estimated)**

- £540,500 excluding VAT
- £540,500 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Lot 3 - Catering**

### **Description**

Catering Service Provision for:

Baden-Powell and St Peter's Church of England Junior School

Courthill Infant School

Lilliput Church of England Infant School

Longfleet Church of England Primary School

Oakdale Junior School

St Luke's Church of England Primary School (Junior site)

### **Lot value (estimated)**

- £2,834,500 excluding VAT
- £2,834,500 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Lot 4 - Catering**

### **Description**

Catering Service Provision for:

Bethany Church of England Junior School

Heatherlands Primary School

Heathlands Primary Academy

Old Town Infant School and Nursery

Queen's Park Infant Academy

St Clement's and St John's Church of England Infant School

St Luke's Church of England Primary School (Infant site)

### **Lot value (estimated)**

- £2,888,000 excluding VAT
- £2,888,000 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. Lot 1 - Catering**

**Lot 2. Lot 2 - Catering**

**Lot 3. Lot 3 - Catering**

**Lot 4. Lot 4 - Catering**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

29 September 2025, 5:00pm

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

27 October 2025, 5:00pm

### **Submission address and any special instructions**

Full details of how to submit are contained within the documents accompanying this tender.

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

## Suppliers to be invited to tender

Lot 1. Lot 1 - Catering

Lot 2. Lot 2 - Catering

Lot 3. Lot 3 - Catering

Lot 4. Lot 4 - Catering

1 to 5 suppliers per lot

## Award decision date (estimated)

11 March 2026

## Recurring procurement

Publication date of next tender notice (estimated): 23 September 2027

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## Award criteria

Name	Description	Type	Weighting
Quality	Full details of the weightings and evaluation criteria are contained within the documents accompanying this tender.	Quality	90%

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<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Price	Full details of the weightings and evaluation criteria are contained within the documents accompanying this tender.	Price	10%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Competitive flexible procedure

### Special regime

Light touch

### Competitive flexible procedure description

Duty to Consider Lots

As part of the initial project set up and approval stage of the tender process, Coastal

Learning Partnership discussed with Minerva Procurement Consultancy Services Limited the possibility of splitting the tender into more than one lot/contract. It was agreed with Coastal Learning Partnership that lots would be the most appropriate option for this tender process in order to encourage participation by SMEs, due to the different geographical areas where the Trust schools are located and to consider multiple sources of service provision to reduce the risk of supplier failure. The Trust has structured this tender in 4 Lots in order to maximise the number and quality of bids received. Bidders are advised that the Trust has no preference for either one supplier for all Lots or separate suppliers delivering the service for each individual Lot.

Full details of the description of the process being used are contained within the documents accompanying this tender.

#### Stage 1 Conditions of participation with evaluation

Suppliers are invited to submit a Procurement Specific Questionnaire (PSQ) response. Submissions will be evaluated based on the criteria detailed in the PSQ documentation. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### Stage 2 Invitation to Tender with evaluation

Suppliers shortlisted to the Invitation to Tender (ITT) stage will be required to submit their final tender and will be evaluated on the criteria detailed in the ITT documentation. Envisaged shortlist of the three highest scoring bidders to be invited to:

#### Stage 3 Presentation Day

Stage 4 Assessment Summaries and Publication of Contract Award Notice (commencing 8 working day standstill period)

#### Stage 5 Publication of Contract Details Notice

Further details of the CFP can be found in the documentation accompanying this tender.

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## Documents

## Associated tender documents

<https://in-tendhost.co.uk/minervapcs/aspx/Home>

All documents are being provided on publication of this Tender Notice. They will be hosted, and are freely available, on the In-tend portal for Minerva Procurement Consultancy Services Limited.

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## Contracting authority

### COASTAL LEARNING PARTNERSHIP

- Companies House: 09628750

Heathlands Primary Academy Andrews Close

Bournemouth

BH11 8HB

United Kingdom

Contact name: Ben Jones

Telephone: +441256467107

Email: [tenders@minervapcs.com](mailto:tenders@minervapcs.com)

Website: <https://www.coastalpartnership.co.uk/>

Region: UKK24 - Bournemouth, Christchurch and Poole

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### **Minerva Procurement Consultancy Services Limited**

Summary of their role in this procurement: Procurement consultancy managing the tender process for Coastal Learning Partnership

- Companies House: 07144956

117 Devonshire House, Aviary Court

Basingstoke

RG24 8PE

United Kingdom

Contact name: Ben Jones

Telephone: +441256467107

Email: [tenders@minervapcs.com](mailto:tenders@minervapcs.com)

Website: <http://www.minervapcs.com>

Region: UKJ37 - North Hampshire

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## Contact organisation

Contact [Minerva Procurement Consultancy Services Limited](#) for any enquiries.