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Tender

NSDC-1434 Pantomime Services

Newark And Sherwood District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-058259

Procurement identifier (OCID): ocds-h6vhtk-052b47 ([view related notices](#))

Published 19 September 2025, 4:51pm

Scope

Reference

DN776941

Description

The Palace Theatre Newark is a receiving house, located in Newark, Nottinghamshire. It is an historic and beloved local institution, with a capacity of 638 patrons per performance. Annually, it runs a Pantomime season of at least 40 performances over the December period. In 2024, over 22,700 patrons attended from both within, and beyond the Newark and Sherwood District. NSDC is seeking to continue delivering and growing its Pantomime offer, in conjunction with an experienced Pantomime Production Company.

Suppliers are invited to take part in this competitive flexible process which will be formed of 3 stages:

1. Stage One - Quality and Commercial Assessment
2. Stage Two - Live Performance Assessment

3. Stage Three - Presentation

The Authority reserves the right to eliminate tenders that do not meet the minimum stated requirements at any stage of the process.

Suppliers must read through all documentation including all guidance and respond accordingly.

Interested Suppliers can view and respond to this opportunity on the ProContract e-tendering portal following the link below. The deadline for submissions is 24th October 2025 at 12 noon.

<https://procontract.due-north.com/Advert?advertId=c4aa3add-6d95-f011-813a-005056b64545&p=527b4bbd-5c58-e511-80ef-000c29c9ba21>

Total value (estimated)

- £1,200,000 excluding VAT
- £1,440,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Subject to contract performance.

Main procurement category

Services

CPV classifications

- 92340000 - Dance and performance entertainment services

Contract locations

- UKF15 - North Nottinghamshire

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

17 October 2025, 12:00pm

Submission type

Tenders

Tender submission deadline

24 October 2025, 12:00pm

Submission address and any special instructions

<https://procontract.due-north.com/Advert?advertId=c4aa3add-6d95-f011-813a-005056b64545&p=527b4bbd-5c58-e511-80ef-000c29c9ba21>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

2 March 2026

Award criteria

Name	Description	Type
Stage One - Technical Assessment	80%	Quality
Stage One - Commercial Assessment	20%	Price
Stage Two - Pantomime Performance	100% - made up of 5 criteria worth 20% each.	Quality
Stage Three - Presentation	100%	Quality

Weighting description

Weightings have been set for each stage of the process.

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

- It is a multistage process which will include prequalification requirements, quality testing, and presentation/ live performance stages.

- This tender process will be formed of 3 stages

1. Stage One - Quality and Commercial Assessment

2. Stage Two - Live Performance Assessment

3. Stage Three - Presentation

Documents

Associated tender documents

<https://www.eastmidstenders.org/>

Homepage of the ProContract portal

Contracting authority

Newark And Sherwood District Council

- Public Procurement Organisation Number: PPXR-3259-QCMJ

Castle House, Great North Road

Newark

NG24 1BY

United Kingdom

Email: wellandprocurement@melton.gov.uk

Region: UKF15 - North Nottinghamshire

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Welland Procurement

Summary of their role in this procurement: Buyer

- Public Procurement Organisation Number: PVMQ-1845-NYPP

Parkside

Melton Mowbray

LE13 1GH

United Kingdom

Email: wellandprocurement@melton.gov.uk

Region: UKF22 - Leicestershire CC and Rutland

Contact organisation

Contact Welland Procurement for any enquiries.