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Planning

## School Attendance Monitoring

Wolverhampton City Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-058245

Procurement identifier (OCID): ocds-h6vhtk-059e6e

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### Scope

### Reference

CWC25142

### Description

School Attendance Monitoring of Children and Young People in Care and Children and Young People with an Education, Health & Care Plan (OOC).

Wolverhampton City Council (the Council) has a statutory duty to monitor the school attendance of children and young people in care placed in out-of-city independent placements, and for children and young people with Education, Health and Care Plans (EHCPs) attending out-of-city education settings.

This duty is primarily governed by the Education Act 1996 and relevant Department for Education (DfE) statutory guidance.

To fulfil this responsibility, the Council requires a remote and secure system for collecting and monitoring attendance data for these two cohorts.

The overarching aim is to improve school attendance among Wolverhampton pupils placed outside the city by delivering an effective, responsive, and informative service. This will enable the Council to identify and address poor attendance early, ensuring timely intervention in cases of unauthorised absence.

The Provider will be expected to:

- Contact selected schools attended by Wolverhampton pupils placed out of city.
- Liaise with Council officers, parents, and carers when unauthorised absences occur.
- Submit regular attendance reports within agreed timescales, using standardised DfE codes.
- Provide business support and access to a secure online portal for Council officers and education settings.

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

### **Main procurement category**

Services

### **CPV classifications**

- 72314000 - Data collection and collation services
- 85300000 - Social work and related services

## Contract locations

- UK - United Kingdom

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## Engagement

### Engagement deadline

24 October 2025

### Engagement process description

The purpose of this Preliminary Market Engagement (PME) is to seek input from potential suppliers within the market, to establish the type of solutions and functionality that is available for a Digital Robot Solution for Children and Young People Unable to Attend School.

The PME will provide an opportunity for Wolverhampton City Council (WCC) to obtain an insight into how potential suppliers might approach the delivery of this service and gain an understanding into the likely level of interest from the market.

If you feel that your organisation can contribute to this PME exercise, please complete the questionnaire published on the WCC e-tendering system and submit through it at [www.wolverhamptontenders.com](http://www.wolverhamptontenders.com)/ by 10 October 2025.

For information on how to submit your response, please follow this link:

<https://procontracthelp.duenorth.com/ViewandRespondtoanITTasaSupplier.html>

Please email [AP.QA@wolverhampton.gv.uk](mailto:AP.QA@wolverhampton.gv.uk) if you would like to be notified of any future events, and further information on the dates and scope of additional engagement will be communicated to you in due course.

Potential suppliers will not be prejudiced by any response or failure to respond to the PME and potential suppliers that participate will not be put at an unfair advantage. Potential

suppliers must also note that a response to this notice does not guarantee an invitation to participate in any future procurement that WCC may conduct. Any procurement exercise will be carried out strictly in accordance with the Procurement Act 2023.

Please be aware that we are subject to the disclosure requirements of the Freedom of Information Act (FoIA) and that potentially any information we hold is liable to disclosure under that Act. For this reason, we would strongly advise that any information you consider to be confidential is labelled as such.

Please note that this notice is for conducting a PME exercise and is not a call for competition. It does not formally begin the procurement process or constitute any commitment by WCC to undertake any procurement exercise or form any contractual relationship.

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Publication date of tender notice (estimated)**

4 November 2025

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## **Contracting authority**

### **Wolverhampton City Council**

- Public Procurement Organisation Number: PVBV-7568-LBLL

Civic Centre, St Peter's Square

Wolverhampton

WV1 1SH

United Kingdom

Email: [corporate.procurement@wolverhampton.gov.uk](mailto:corporate.procurement@wolverhampton.gov.uk)

Website: <http://www.wolverhamptontenders.com>

Region: UKG39 - Wolverhampton

Organisation type: Public authority - sub-central government