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Planning

Provision of a Courier Service

Cumberland Council
Westmorland and Furness Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-057907

Procurement identifier (OCID): ocids-h6vhtk-059da7

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Scope

Reference

DN791081

Description

The Council is reprocurring a dedicated, secure, Internal mail and parcel collection & delivery Service contract. This contract is split over 2 routes, one for the geographical area of Cumberland and one for the geographical area of Westmorland & Furness. This service will move a variety of items securely between approx 40 sites across the two areas. Due to the nature of the items transported by this service there is a requirement for items to be handed over from one route to the other. This tender will be to procure a single supplier with two contracts, one for each area. There are various Council buildings in both routes but they also include some Police & Fire stations/buildings. Due to the nature of the service security measures will be vital to the contract including the vetting of

contractor staff.

Total value (estimated)

- £450,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 January 2026 to 31 December 2028
- Possible extension to 31 December 2030
- 5 years

Main procurement category

Services

CPV classifications

- 64120000 - Courier services

Contract locations

- UKD1 - Cumbria

Engagement

Engagement deadline

25 September 2025

Engagement process description

The Council is reprocurring a dedicated, secure, Internal mail and parcel collection & delivery Service contract. This contract is split over 2 routes, one for the geographical area of Cumberland and one for the geographical area of Westmorland & Furness. This service will move a variety of items securely between approx 40 sites across the two areas. Due to the nature of the items transported by this service there is a requirement for items to be handed over from one route to the other. This tender will be to procure a single supplier with two contracts, one for each area. There are various Council buildings in both routes but they also include some Police & Fire stations/buildings. Due to the nature of the service security measures will be vital to the contract including the vetting of contractor staff.

The Council will be carrying out an online session on Friday 26th September at 10am to 11.30am to further outline this opportunity. Please confirm email addresses, name and company name via the 'messaging area' on The Chest (<https://www.the-chest.org.uk/>) if you would like to secure a space, a maximum of 2 from each organisation. These must be received before Thursday 25th September 12 noon.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Contracting authorities

Cumberland Council

- Public Procurement Organisation Number: PJGX-9191-DYLV

Cumbria House, 107-117 Botchergate

Carlisle

CA1 1RD

United Kingdom

Email: Procurement.Mailbox@cumbria.gov.uk

Region: UKD12 - East Cumbria

Organisation type: Public authority - sub-central government

Westmorland and Furness Council

- Public Procurement Organisation Number: PYYD-1758-YNVR

South Lakeland House

Kendal

LA9 4DQ

United Kingdom

Email: Procurement.Mailbox.WAF@Cumbria.gov.uk

Region: UKD12 - East Cumbria

Organisation type: Public authority - sub-central government

Contact organisation

Contact Cumberland Council for any enquiries.