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Tender

Cardiff University Staff Survey 2026

Cardiff University

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-057808

Procurement identifier (OCID): ocds-h6vhtk-059d65

Published 18 September 2025, 3:32pm

Scope

Reference

CU.2019.SF

Description

Cardiff University wishes to conduct its next Staff Survey in February/March 2026.

The purpose of Cardiff University's 2026 Staff Survey will be:

- To provide a measure of employee engagement within the University and understand the drivers of this, enabling the organisation to develop actions that will improve working lives, ways of working and wellbeing.
- To provide insight on our current culture to help us improve organisational performance aligned to delivery of our institutional strategy and transformation agenda.
- To provide staff with a communication channel that will enable them to provide feedback within a confidential setting.

- To provide opportunities for appropriate benchmarking of data both internally and externally.

Total value (estimated)

- £41,667 excluding VAT
- £50,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 7 November 2025 to 31 August 2026
- 9 months, 24 days

Main procurement category

Services

CPV classifications

- 79311000 - Survey services
- 79400000 - Business and management consultancy and related services

Contract locations

- UKL22 - Cardiff and Vale of Glamorgan
-

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

2 October 2025, 12:00pm

Tender submission deadline

6 October 2025, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Quality	Quality 60% Responsible Procurement 10%	Quality	70.00%
Price	Quality 60% Responsible Procurement 10%	Price	30.00%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

Invitation to tender and schedules 1-5 can be found on the In-tend link above

Contracting authority

Cardiff University

- Public Procurement Organisation Number: PHVT-4343-HWYR

Procurement Services

Cardiff

CF24 4HQ

United Kingdom

Email: Procurement@cardiff.ac.uk

Website: <http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales