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Planning

## Student Record System

Cardiff Metropolitan University

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-057620

Procurement identifier (OCID): ocids-h6vhtk-051cee ([view related notices](#))

Published 18 September 2025, 11:13am

### Scope

### Reference

ITT/25/25

### Description

The university wishes to undertake pre-market engagement for the future procurement of new student record system (SRS).

### Total value (estimated)

- £1,200,000 excluding VAT
- £1,440,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 July 2028 to 30 June 2033
- Possible extension to 9 July 2036
- 8 years, 9 days

### **Main procurement category**

Goods

### **CPV classifications**

- 48190000 - Educational software package

### **Contract locations**

- UKL2 - East Wales

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## **Engagement**

### **Engagement deadline**

1 October 2025

### **Engagement process description**

Documentation for this PME is available on the university's e-tender platform Intend at the link below

<https://in-tendhost.co.uk/cardiffmet/asp/Home>

Please register on this site, which is free of charge and access the SRS project tender. This is available in Tenders, Forthcoming or Current, please Express and Interest and access the PME document and questionnaire.

The PME is in the form of two stages, stage 1 a brief questionnaire, with a return deadline of 09:00 hours on the 1st October 2025 followed by virtual one to one sessions with a maximum number of 5 suppliers. The one to one sessions will be held week commencing the 6th October. More information is available in the PME documentation available in Intend.

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Publication date of tender notice (estimated)**

24 November 2025

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## **Contracting authority**

## Cardiff Metropolitan University

- Public Procurement Organisation Number: PPNB-5569-JLHH

Llandaff campus

Cardiff

CF5 2YB

United Kingdom

Contact name: Andrea Brooksbank

Telephone: +44 000000002920417310

Email: [abrooksbank@cardiffmet.ac.uk](mailto:abrooksbank@cardiffmet.ac.uk)

Website: <http://www.cardiffmet.ac.uk/procurement/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales