This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/057601-2025">https://www.find-tender.service.gov.uk/Notice/057601-2025</a>

Tender

# **VSEH25018 - Sales Agency Services - French Market**

VisitScotland

F02: Contract notice

Notice identifier: 2025/S 000-057601

Procurement identifier (OCID): ocds-h6vhtk-059cdb

Published 18 September 2025, 10:37am

# **Section I: Contracting authority**

# I.1) Name and addresses

VisitScotland

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### Contact

Chloe Ritchie

#### **Email**

chloe.ritchie@visitscotland.com

## **Telephone**

+44 1314722222

## **Country**

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

#### Internet address(es)

Main address

http://www.visitscotland.org

Buyer's address

 $\underline{https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0011} \\ \underline{8}$ 

# I.2) Information about joint procurement

The contract is awarded by a central purchasing body

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publiccontractsscotland.gov.uk

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Other activity

**Tourism** 

# **Section II: Object**

# II.1) Scope of the procurement

#### II.1.1) Title

VSEH25018 - Sales Agency Services - French Market

#### II.1.2) Main CPV code

79416000 - Public relations services

#### II.1.3) Type of contract

Services

### II.1.4) Short description

VisitScotland is looking for a suitably qualified contractor to provide sales agency services in France. Please see attached Invitation to Tender and Statement of Requirement for full details.

#### II.1.5) Estimated total value

Value excluding VAT: £200,250

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.3) Place of performance

**NUTS** codes

• FR - France

### II.2.4) Description of the procurement

VisitScotland is looking for a suitably qualified contractor to deliver sales agency services in France.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

36

This contract is subject to renewal

Yes

Description of renewals

This will be awarded for 12 months with the option to extend for a further two 12 month periods.

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 October 2025

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

### IV.2.7) Conditions for opening of tenders

Date

20 October 2025

Local time

12:00pm

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated in 3 years time. September 2028 is the estimated timescale.

## VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:810419)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\_Download.aspx?id=810419

## VI.4) Procedures for review

VI.4.1) Review body

**Edinburgh Sheriff Court** 

27 Chambers St

Edinburgh

EH1 1LB

Country

United Kingdom