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Tender

Business Diagnostics – UKSPF Birmingham Community Enterprise Support

Birmingham City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-057400

Procurement identifier (OCID): ocds-h6vhtk-059c65

Published 17 September 2025, 2:59pm

Scope

Reference

PQ0622

Description

Birmingham City Council (BCC) is seeking a suitably qualified provider to deliver Business Diagnostics as part of the UK Shared Prosperity Fund (UKSPF) Year 4 SME Advice Programme, titled UKSPF Birmingham Community Enterprise Support. The UKSPF Birmingham Community Enterprise Support programme aims to strengthen Birmingham's impact economy by supporting community enterprises to become more resilient, financially sustainable, and better connected.

The project will be delivered by 31 March 2026.

The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit

your details to register. You will then be able to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation.

If you are unable to register with In-tend or have any questions or problems on how to use this web site please either email us at: cps@birmingham.gov.uk

Your completed tender submission should be returned by 12:00 noon on Thursday 2nd October 2025 via the 'In-tend' system <https://in-tendhost.co.uk/birminghamcc>

Total value (estimated)

- £25,000 excluding VAT
- £30,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 3 November 2025 to 31 March 2026
- 4 months, 28 days

Main procurement category

Services

CPV classifications

- 75200000 - Provision of services to the community
- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services

- 79411100 - Business development consultancy services
- 79611000 - Job search services
- 98133100 - Civic betterment and community facility support services

Contract locations

- UKG31 - Birmingham

Submission

Enquiry deadline

26 September 2025, 11:59pm

Tender submission deadline

2 October 2025, 11:00am

Submission address and any special instructions

This Request for Quotations is being issued using the Council's e-tendering system 'In-tend' and organisations must ensure that they are registered users. The procurement process will be managed using this system and therefore all bids must be submitted by Tenderers via the 'in-tend' system. <https://in-tendhost.co.uk/birminghamcc> Registration and use of in-tend is free. All correspondence for this procurement process must be via the in-tend correspondence function and you should not contact any individual directly either by email or by telephone. If you are already a registered user, you do not have to re-register. If you are unable to register with in-tend or are experiencing difficulties, please email the etendering@birmingham.gov.uk. Deadline for request for quotation is noon on 2nd October 2025.

Tenders may be submitted electronically

Yes

Award criteria

The award criteria carries a total weighting of 100%, this is split between the following sections: The overall weighting for the quality criteria is 70%. The overall weighting for the price criteria is 30% For full details please refer to the procurement documents.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Birmingham City Council

- Public Procurement Organisation Number: PCJJ-4826-QMLZ

Council House, 1 Victoria Square

Birmingham

B1 1BB

United Kingdom

Contact name: Commercial and Procurement Services

Email: etendering@birmingham.gov.uk

Website: <https://in-tendhost.co.uk/birminghamcc/>

Region: UKG31 - Birmingham

Organisation type: Public authority - sub-central government