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Planning

Music Trips and Tours Hampshire Music Service

Hampshire County Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-057381

Procurement identifier (OCID): ocds-h6vhtk-059c57

Published 17 September 2025, 2:39pm

Scope

Reference

CS27067

Description

Hampshire Music Service (HMS) is one of the largest music services in the country. It provides a music education service to Hampshire schools and colleges and is the lead partner of the Hampshire Music Education Hub since 2012. The purpose of the service is to provide a fully inclusive culture of music across the county for all children, young people, families and communities. One aspect of service provision is the organisation of UK based residential as well as overseas trips throughout the academic year. The Authority is looking to establish a procurement mechanism with suppliers for both UK based residential and overseas trips. At present, the Authority is exploring the establishment of a framework under the Procurement Act(PA23) light touch regime to satisfy this requirement. The purpose of the framework would be to act like an open register where suppliers can join throughout its lifetime.

The nature of UK residential and overseas trips is slightly different and as such it is

proposed to create a lotted framework denoting each trip type and its requirements in each lot. Suppliers would be able to apply for one or the other of the lots. Indicative figures of demand from the financial year 2024/25, show that the service area undertook between 10- 12 trips with just over half constituting UK residentials and the remainder being overseas trips in Europe.

Commercial tool

Establishes a framework

Total value (estimated)

- £960,000 excluding VAT
- £960,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 16 February 2026 to 15 February 2029
- Possible extension to 15 February 2030
- 4 years

Main procurement category

Services

CPV classifications

- 80410000 - Various school services

Engagement

Engagement deadline

10 October 2025

Engagement process description

The Authority will be looking to conduct market engagement with suppliers. The proposed date is the 10th October 2025 at 11am. The purpose of the market engagement event is to notify the market of the Authority's intention in creating the framework under PA23 Light Touch Regime. Commissioning leads will give an outline of the service and the nature of the requirement and procurement colleagues will advise on registering on the Authority's e tendering portal to apply for the opportunity. There will be a Q&A session at the end of the event where queries and responses will be recorded and added to the clarification log which will be published as part of this opportunity along with the market engagement slides.

Suppliers interested in attending the event are encouraged to register on in tend (The Authority's e-tendering system) at <https://in-tendhost.co.uk/hampshire/> We recommend that you refer to the e-tendering guidance for suppliers which can be found by clicking on `Information for Suppliers` at the top of the In-Tend home page.

If your organisation is not registered on the Hampshire In-tend portal, please go to the website stated above and click on the `Register` tab - registration is free.

Logging into In-Tend (once registered)

- To view this opportunity please click on `Tenders` then `Current` and then scroll down to the project - CS27067 'Music Trips and Tours Hampshire Music Service' Market Engagement.
- Selecting 'View Details' on the relevant opportunity
- Clicking the 'Express Interest' tab
- Following the on-screen instructions

- Click the `Market Engagement` tab & scroll down to `Tender Documents Received` to view & access the booking instructions / return document.

Booking Instructions (please Opt In)

In order to book a place(s) please confirm your attendance by completing the supplier information event form by uploading the file & `Submit Return` or via correspondence.

Receiving Notification Emails

To ensure you receive email alerts and notifications from our system, please add the email domain `[@in-tendorganiser.co.uk](mailto:@in-tendorganiser.co.uk)` to your Safe Senders list.

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Publication date of tender notice (estimated)

7 November 2025

Procedure

Special regime

Light touch

Contracting authority

Hampshire County Council

- Public Procurement Organisation Number: PBHM-7586-PWLP

High St, The Castle

Winchester

SO23 8UJ

United Kingdom

Contact name: Strategic Procurement

Email: strategic.procurement@hants.gov.uk

Website: <https://www.hants.gov.uk>

Region: UKJ36 - Central Hampshire

Organisation type: Public authority - sub-central government