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Planning

## Future Provision of Mail Services

The Council of the City of Wakefield

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

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### Scope

### Reference

RFS24-140

### Description

Thank you for expressing an interest in participating in Wakefield Council's market engagement exercise. We are currently exploring options for the future provision of mail services, and we are seeking input from suppliers to help us better understand market capabilities, refine our requirements, and inform our procurement strategy. To support this, we have prepared two separate questionnaires: Inbound Mail - Market Engagement Outbound Mail - Market Engagement. If your organisation is able to provide both services, we kindly ask that you complete both questionnaires. If you specialise in only one area, please complete the relevant questionnaire accordingly. Your responses will help us: Understand the range of service delivery models available. Explore pricing structures and indicative costs. Identify potential innovations and value-added options. Assess key risks,

constraints, and delivery considerations.

Please note that the contract value and term are currently undefined or subject to change; therefore, the estimated figures provided below should be treated as indicative only and not relied upon as final.

### **Total value (estimated)**

- £2,000,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 31 October 2026 to 30 October 2030
- Possible extension to 30 September 2034
- 7 years, 11 months, 1 day

### **Main procurement category**

Services

### **CPV classifications**

- 64000000 - Postal and telecommunications services

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## **Engagement**

## **Engagement deadline**

7 October 2025

## **Engagement process description**

Please view all documentation attached to the project on Yortender here -

Please read through all documentation carefully and return any responses via the portal as explained within 'Market Engagement - Guidance Document'.

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## **Contracting authority**

### **The Council of the City of Wakefield**

- Public Procurement Organisation Number: PDZN-8179-PJQV

Wood Street

Wakefield

WF1 2HQ

United Kingdom

Email: [procurement@wakefield.gov.uk](mailto:procurement@wakefield.gov.uk)

Region: UKE45 - Wakefield

Organisation type: Public authority - sub-central government