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Tender

Contract for Conservation and Collections Management support to Hartlepool Borough Council as part of the Museum of Hartlepool's Tides of Change project

Hartlepool Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-057079

Procurement identifier (OCID): ocds-h6vhtk-059ba2 ([view related notices](#))

Published 16 September 2025, 4:49pm

Scope

Reference

OPEN20251614

Description

Hartlepool Borough Council (HBC) Museum and Gallery Team are seeking a qualified and experienced collections specialist as part of the 'Tides of Change: Revitalising the Museum of Hartlepool and PS Wingfield Castle' project.

Context for the Brief

We are seeking an experienced collections specialist to develop and deliver a conservation management plan for our historic collections during the Development phase of our Tides of Change project.

Our collections include a wide range of types including archaeology, ephemera, working

exhibits, industry and social history, maritime, archives, textiles, world cultures, art and more.

We are seeking a collections specialist with experience in preparing conservation management plans for museum and gallery collections in line with NLHF good practice guidance

<https://www.heritagefund.org.uk/funding/good-practice-guidance/conservation-planning>

Tides of Change is made possible thanks to support from The National Lottery Heritage Fund and National Lottery players.

The NEPO E-Procurement Portal is being used for this Tender. In order to express your interest please register as a supplier on the NEPO. Home - Open | Developed by Nepo
Once you have registered please browse the opportunities. The reference for this tender is as follows:-

Open Reference No. OPEN20251614

Completed submissions must be returned via the NEPO E-Procurement Portal not later than 2pm on Wednesday, 1st October 2025.

Total value (estimated)

- £14,500 excluding VAT
- £17,400 including VAT

Below the relevant threshold

Contract dates (estimated)

- 20 October 2025 to 31 March 2029
- 3 years, 5 months, 12 days

Main procurement category

Services

CPV classifications

- 73000000 - Research and development services and related consultancy services
- 80000000 - Education and training services
- 90700000 - Environmental services
- 92500000 - Library, archives, museums and other cultural services

Contract locations

- UKC11 - Hartlepool and Stockton-on-Tees

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Tender submission deadline

1 October 2025, 2:00pm

Submission address and any special instructions

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Tenders may be submitted electronically

Yes

Award criteria

30% Price

70% Quality

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Hartlepool Borough Council

- Public Procurement Organisation Number: PTCQ-5564-CHJP

Civic Centre, Victoria Road

Hartlepool

TS24 8AY

United Kingdom

Email: procurement@hartlepool.gov.uk

Region: UKC11 - Hartlepool and Stockton-on-Tees

Organisation type: Public authority - sub-central government