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Tender

onservation and Collections Management support (Archaeology, industrial and social history) to Hartlepool Borough Council as part of the Museum of Hartlepool's Tides of Change project.

Hartlepool Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-057065

Procurement identifier (OCID): ocds-h6vhtk-059b99

Published 16 September 2025, 4:25pm

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Scope

Reference

OPEN20251612

Description

Hartlepool Borough Council (HBC) Museum and Gallery Team are seeking a qualified and experienced collections specialist as part of the 'Tides of Change: Revitalising the Museum of Hartlepool and PS Wingfield Castle' project.

Context for the Brief

We are seeking an experienced collections specialist with experience in industrial and

archaeological collections to support the management, conservation and interpretation of our collections including the PS Wingfield Castle.

Our collections include a wide range of types including archaeology, ephemera, working exhibits, industry and social history, maritime, archives, textiles, world cultures, art and more.

Tides of Change is made possible thanks to support from The National Lottery Heritage Fund and National Lottery players.

The NEPO E-Procurement Portal is being used for this Tender. In order to express your interest please register as a supplier on the NEPO. Home - Open | Developed by Nepo
Once you have registered please browse the opportunities. The reference for this tender is as follows:-

Open Reference No. OPEN20251612

Total value (estimated)

- £19,500 excluding VAT
- £23,400 including VAT

Below the relevant threshold

Contract dates (estimated)

- 20 October 2025 to 31 March 2029
- 3 years, 5 months, 12 days

Main procurement category

Services

CPV classifications

- 73000000 - Research and development services and related consultancy services
- 80000000 - Education and training services
- 90700000 - Environmental services
- 92500000 - Library, archives, museums and other cultural services

Contract locations

- UKC11 - Hartlepool and Stockton-on-Tees

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Tender submission deadline

1 October 2025, 2:00pm

Submission address and any special instructions

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Completed submissions must be returned via the NEPO E-Procurement Portal not later than 2pm on Wednesday, 1st October 2025.

Tenders may be submitted electronically

Yes

Award criteria

70% Quality

39% Price

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Hartlepool Borough Council

- Public Procurement Organisation Number: PTCQ-5564-CHJP

Civic Centre, Victoria Road

Hartlepool

TS24 8AY

United Kingdom

Email: procurement@hartlepool.gov.uk

Website: <http://www.hartlepool.gov.uk>

Region: UKC11 - Hartlepool and Stockton-on-Tees

Organisation type: Public authority - sub-central government