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Tender

Contract for Curatorial, Conservation and Collections Management support (Natural Science) to Hartlepool Borough Council as part of the Museum of Hartlepool's Tides of Change project

Hartlepool Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-057053

Procurement identifier (OCID): ocds-h6vhtk-059b90 ([view related notices](#))

Published 16 September 2025, 4:10pm

Scope

Reference

OPEN20251611

Description

Hartlepool Borough Council (HBC) Museum and Gallery Team are seeking a qualified and experienced Natural Sciences collections specialist as part of the 'Tides of Change: Revitalising the Museum of Hartlepool and PS Wingfield Castle' project.

We are seeking an experienced collections specialist to support the management and interpretation of our natural science collections during our Development Phase and Delivery Phase - subject to a successful Delivery Phase award.

Our natural history collections include, but are not limited to:

- Taxidermy and skins
- Geology
- Entomology

Tides of Change is made possible thanks to support from The National Lottery Heritage Fund and National Lottery players.

The NEPO E-Procurement Portal is being used for this Tender. In order to express your interest please register as a supplier on the NEPO. Home - Open | Developed by Nepo Once you have registered please browse the opportunities. The reference for this tender is as follows:-

Open Reference No. OPEN20251611

Total value (estimated)

- £11,000 excluding VAT
- £13,200 including VAT

Below the relevant threshold

Contract dates (estimated)

- 20 October 2025 to 31 March 2029
- 3 years, 5 months, 12 days

Main procurement category

Services

CPV classifications

- 73000000 - Research and development services and related consultancy services
- 80000000 - Education and training services
- 90700000 - Environmental services
- 92500000 - Library, archives, museums and other cultural services

Contract locations

- UKC11 - Hartlepool and Stockton-on-Tees

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Tender submission deadline

1 October 2025, 2:00pm

Submission address and any special instructions

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Tenders may be submitted electronically

Yes

Award criteria

70% Quality

30% Price

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Hartlepool Borough Council

- Public Procurement Organisation Number: PTCQ-5564-CHJP

Civic Centre, Victoria Road

Hartlepool

TS24 8AY

United Kingdom

Email: procurement@hartlepool.gov.uk

Website: <http://www.hartlepool.gov.uk>

Region: UKC11 - Hartlepool and Stockton-on-Tees

Organisation type: Public authority - sub-central government