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Planning

Pre-Market Engagement Notice: Christmas Lights Scheme 2027

Cirencester Town Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-056893

Procurement identifier (OCID): ocds-h6vhtk-059b24

Published 16 September 2025, 11:53am

Scope

Reference

PME - CL2027/31

Description

Cirencester Town Council is seeking early engagement with potential suppliers for its 2027 Christmas Lighting Scheme. This pre-market consultation is intended to inform the future procurement process and help the Council understand financial implications, market capacity, innovation, and installation lead times.

The Council is not, at this stage, seeking formal quotations or proposals but welcomes interest and feedback from suppliers who may wish to bid when the formal tender is launched in mid-2026 including site visits to plan the scheme (refer to Engagement Section).

Background

Cirencester has a long-standing tradition of festive lighting throughout its town centre. The 2027 scheme is anticipated to:

- * Cover multiple key streets and public spaces
- * Include design, supply, installation, removal, storage and maintenance
- * Reflect sustainability goals (e.g. LED use, low-energy systems)
- * Run for 5 years (subject to performance)
- * Work within the current budget of £28,000 excluding VAT, however quotes over this may be considered.

Objectives of This Notice

- Inform the market of our future intentions
- Invite suppliers to express interest
- Allow suppliers to view the existing scheme during the 2025 festive season
- Offer opportunities for early dialogue, site visits, and feedback

Total value (estimated)

- £28,000 excluding VAT
- £33,600 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2027 to 31 March 2032
- 5 years

Main procurement category

Services

CPV classifications

- 31000000 - Electrical machinery, apparatus, equipment and consumables; lighting
- 51000000 - Installation services (except software)

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Engagement

Engagement deadline

6 January 2026

Engagement process description

Market Engagement Activities

- Expression of Interest Deadline: 17 November 2025
- Site Viewing Opportunities following the light switch on event: 30th November - 30th December 2025.
- Optional Supplier Meeting / Q&A: between 8th - 12 December 2025

To register your interest or request a site visit, please email Sarah Oakley at markets@cirencester.gov.uk by 17 November 2025

Next Steps

A formal procurement process will be launched in mid-2026, with contract award anticipated in autumn 2026 and delivery scheduled for November 2027.

This early engagement will not form part of the tender evaluation, and no supplier will be advantaged or disadvantaged through participation in this pre-market consultation.

Contracting authority

Cirencester Town Council

- Public Procurement Organisation Number: PZPV-7338-DRWJ

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Region: UKK13 - Gloucestershire

Organisation type: Public authority - sub-central government