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Tender

Police Records Management System

The Police and Crime Commissioner for Warwickshire

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-056812

Procurement identifier (OCID): ocds-h6vhtk-059af5

Published 16 September 2025, 9:59am

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Scope

Reference

WPA25-0035

Description

You are invited to tender for the provision of a Records Management System solution and associated services to Warwickshire Police. The requirement will be tendered as a single requirement.

We are following a competitive flexible procedure comprising of the following stages:

Stage 1 – Participation & Tender

Stage 2 – Demonstrations & BAFO

Stage 3 – Contract Award

This tender falls above the relevant threshold, therefore, is inside The Procurement Act 2023.

The contract shall be for an initial period which includes the implementation period plus 6 year(s) licence, support & maintenance (from system go live) with an option to extend for up to a further 2 x 24 month periods. The contract dates and extension dates provided in this notice are estimated.

Estimated contract value range £6.5 million to £8 million including one off implementation costs. Costs are estimated and may be subject to change depending on the type of solution and licensing terms selected.

All expressions of interest should be made via the Warwickshire Police In-tend tendering portal accessible via the In-tend Bluelight Hub: <https://sell2.in-tend.co.uk/blpd/home>. You can view the tender details via the `Tenders` tab. However to view the procurement documents you must register/ log in. To register please go to the `Portals` section and select Warwickshire Police to get to our tender portal. If you are already registered, simply log in and go to the `Tenders` section to access the tender and the documents.

Link to Supplier Guide for the InTend Sell2Bluelight system

<https://bluelightcommercial.police.uk/media/2284/sell2bluelight-in-tend-full-supplier-guide.pdf>

Any questions relating to this procurement procedure must be made via the Correspondence function on the In-tend portal.

Total value (estimated)

- £8,000,000 excluding VAT
- £9,600,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2032

- Possible extension to 31 March 2036
- 10 years

Description of possible extension:

2 x 24 months

Main procurement category

Goods

CPV classifications

- 48000000 - Software package and information systems
- 48100000 - Industry specific software package
- 72000000 - IT services: consulting, software development, Internet and support
- 72260000 - Software-related services
- 72261000 - Software support services
- 72263000 - Software implementation services
- 72266000 - Software consultancy services
- 72268000 - Software supply services

Submission

Submission type

Tenders

Tender submission deadline

21 October 2025, 12:00pm

Submission address and any special instructions

Where stages require the submission of documents, you must submit one electronic copy of the entire stage response via the InTend BlueLight Tendering portal <https://sell2.in-tend.co.uk/blpd/home>

Please clearly label the title of all electronic files uploaded so that they are easily identifiable.

All documents must be completed in English.

In submitting via the Tendering portal, please upload your submission using the 'Attach documents' button - please do not send via any other method and please do not use the correspondence function as this will not be accepted. Please ensure that once attached you click 'Submit Response'. Failure to submit by the required deadline will result in disqualification from the procedure.

NOTE: Large files may take some time to upload. We advise that you log-on to commence your upload process at least 2 hours prior to the deadline.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

10 December 2025

Award criteria

Name	Description	Type
Simple description	Weightings are set at ranges which we reserve the right to refine at different stages of the procedure. Stage 1 Participation & Tender Supplier Information/Central Digital Platform - Pass/Fail Functional and Non-Functional Requirements Matrix - Pass/Fail Tender Questions – Technical & Social Value 96.95% (Published Range 20% - 70%) Pricing 30.05% (Published Range 30% - 40%). Stage 2 Demo & BAFO Tender Quality Score 20% (from Stage 1) - (Published Range 20% - 70%) System Demo 40% (Published Range 0% - 40%) Final Pricing (BAFO) 40% (Published Range 30% - 40%). We reserve the right to refine the award criteria during the procedure prior to inviting final tenders. Full stage details are set out in Section 6 of the Invitation to Tender.	Price

Weighting description

Weightings are set at ranges which we reserve the right to refine at different stages of the procedure.

Stage 1 Participation & Tender

Supplier Information/Central Digital Platform - Pass/Fail

Functional and Non-Functional Requirements Matrix - Pass/Fail

Tender Questions – Technical & Social Value 96.95% (Published Range 20% - 70%)

Pricing 30.05% (Published Range 30% - 40%).

Stage 2 Demo & BAFO

Tender Quality Score 20% (from Stage 1) - (Published Range 20% - 70%)

System Demo 40% (Published Range 0% - 40%)

Final Pricing (BAFO) 40% (Published Range 30% - 40%).

We reserve the right to refine the award criteria during the procedure prior to inviting final tenders. Full stage details are set out in Section 6 of the Invitation to Tender.

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Stage 1 – Participation & Tender

Stage 2 – Demonstrations & BAFO

Stage 3 – Contract Award

Contracting authority

The Police and Crime Commissioner for Warwickshire

- Public Procurement Organisation Number: PXNY-4251-DZLZ

Warwickshire Police Headquarters

Leek Wootton

CV35 7QB

United Kingdom

Email: procurement@warwickshire.police.uk

Region: UKG13 - Warwickshire

Organisation type: Public authority - sub-central government