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Tender

Broomhills Pavilion Upgrade

Repton Parish Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-056753

Procurement identifier (OCID): ocds-h6vhtk-059ac9

Published 15 September 2025, 9:01pm

Scope

Reference

Broomhills Pavilion Upgrade 001

Description

1 Site Location

Broomhills Pavilion is located adjacent to playing fields at the top of Broomhills Lane Repton DE65 6FS

The building is of brick and tile, single storey construction. Services provided are three phase electricity, water and sewerage. All existing room heating arrangements are to be retained.

It is envisaged that bidders will need to undertake a detailed inspection of the existing building. Details for the arrangement of site visits are given in section 5 below.

2 Scope of Supply

The contract will require the completion of all works associated with the following listed requirements.

2.1 Building

2.1.1 Inspect and repair any defective areas of the roof covering.

2.1.2 Replace all gutters and downpipes.

2.1.3 Replace Insulation.

2.1.4 Install thermal expansion joint in south wall and make good cracked brickwork.

2.1.5 Provide Wheel Chair Access to Main Door

2.1.6 Provide simple canopy over main entrance from entrance doors to the front of the building but not extending beyond building.

2.1.7 Entrance external light and switch with delay switch off

2.2 Plant & Equipment Room

2.2.1 Removal of existing plant & equipment providing hot and cold water to showers, washbasins and kitchen.

2.2.2 Provide a suitable energy efficient, electrical water heating arrangement to supply the refurbished building.

2.2.3 Provide lockable enclosure covering electric supply and main switches.

2.2.4 Modify old plant room to provide a change facility for Match Official with washbasin, toilet etc.

2.2.5 Install tiling where appropriate and decorate throughout.

2.3 Main function room

(Existing electrical heating units to be retained)

2.3.1 Repair floorcovering as required.

2.3.2 Create serving counter to adjoining kitchen area with storage units under the counter.

2.3.3 Make good all surfaces.

2.3.4 Replace skirting and architraves where necessary.

2.3.5 Replace frosted Glass in double doors upper sections with suitable clear glass

2.3.6 Provide window in west wall (2.5m x 1.2m) double glazed glass, lockable.

2.3.7 Decorate throughout.

2.4 Kitchen

2.4.1 Replace all units and provide double sink, large frig and dishwasher only. (No cooking appliances required)

2.4.2 Units to include one tall cupboard suitable for cleaning apparatus and equipment.

2.4.2 Install tiling where appropriate and decorate throughout.

2.5 Reception area

2.5.1 Remove existing cupboards.

2.5.2 Make good all surfaces.

2.5.3 Replace internal doors with safety glass and compliant fire-resistant doors as required.

2.5.4 Provide tall lockable storage cupboard for RPC use, to south of main doors. To include a double electrical power socket. (CCTV recorder position)

2.5.5 Decorate throughout.

2.6 Toilets

2.6.1 Remove existing toilets and replace with two accessible toilets in each block, to include required ventilation. (FA Guidance)

2.6.2 Tile as required and decorate throughout.

2.7 Shower & Changing Rooms

2.7.1 Provide proposals for a modern shower installation to replace existing arrangements.

2.7.2 Refurbish existing tiled floors.

2.7.3 Install suitable ventilation.

2.7.4 Install / repair tiling where appropriate.

2.7.5 Make good ceilings suitable for shower / changing room environment.

2.7.6 Provide small key lockable box / safe for each changing room.

2.7.7 Decorate throughout.

2.8 Electrical

(note current emergency lighting system and safety equipment is considered satisfactory)

2.8.1 Ensure existing electrical installation and wiring meets current building standards and IEE regulations, replace and rewire as necessary.

2.8.2 Beyond the requirements listed above, ensure there are double 13 Amp sockets - two in east side wall of the main function room, two on main function room wall next to the entrance, one on west wall of main function room (one suitable for use on the new counter, two on each long wall of the kitchen,

2.8.3 Replace all lights with LED lights as required.

2.8.4 Provide ducting / cabling / terminal boxes for potential CCTV cameras and LED lights at the four corners of the building to the lockable cupboard in the reception area.

Total value (estimated)

- £100,000 excluding VAT
- £120,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 January 2026 to 30 April 2026
- 4 months

Main procurement category

Services

CPV classifications

- 50700000 - Repair and maintenance services of building installations

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

This procurement is reserved for

UK suppliers

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

20 October 2025, 11:59pm

Submission address and any special instructions

Form of Response

Tenders are to provide the following documentation

A description of proposed work for each requirement listed.

A dimensioned drawing to show changes to the existing building.

- A Schedule of fixtures & Fittings.
- A Schedule of Surface Finishes.
- A statement regarding compliance with relevant building standards & IEE Regulations.
- A statement regarding project management and quality control.
- A statement regarding disposal of waste material removed from site.
- A fixed and final cost for the complete works valid from tender return date as in section 6

below.

- An indicative project programme showing key stages and durations.
- A statement regarding relevant experience of similar projects.
- Provide Approvals and acceptance procedure.

Tenders should be returned in a sealed envelope with the bid reference Broomhills Pavilion Upgrade 001

on the top left-hand corner, by the time and date given below.

Return date & Time - 23:59 on 20th October 2025 (date as per contract summary above)

Return Address-

Parish Clerk

Repton Parish Council

Repton Village Hall

Askew Grove

Repton

DE65 6GR

All tenders must include a covering letter signed and dated by an appropriate person authorising the submission and confirming that the business submitting has sufficient resources and expertise to deliver the entire offer.

Tenders may be submitted electronically

No

Award criteria

A structured evaluation process will follow leading to the identification of a preferred bidder. The evaluation process will include consideration of design, build quality, price and timescales. This process will be recorded for future scrutiny if required. The council has a limited budget, and it may be necessary to discuss details within the tender response, before final agreement of specification and cost.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Broomhills Tender Document September 2025.docx](#)

Contracting authority

Repton Parish Council

- Public Procurement Organisation Number: PQDJ-6251-NLJD

Repton Parish Council

Repton

De65 6gr

United Kingdom

Contact name: Broomhills Pavilion Upgrade 001

Telephone: +447341907137

Email: clerk@repton-pc.gov.uk

Website: <http://www.repton-pc.gov.uk>

Region: UKF13 - South and West Derbyshire

Organisation type: Public authority - sub-central government