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Tender

## **UKRI-5065 BAS - Gateway Agent for Cape Town**

UK Research & Innovation (UKRI)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-056696

Procurement identifier (OCID): ocds-h6vhtk-059aa1

Published 15 September 2025, 4:21pm

### **Scope**

### **Description**

BAS requires a gateway agent to act as their representative in Cape Town and carry out operational functions on their behalf, allowing smooth facilitation of the Antarctic season. Assistance is required on some level year-round, with a peak in assistance required during the Halley operational season (early November to mid-February). Assistance includes but is not limited to handling of passengers, cargo handling, storage and shipment, port/vessel handling and procurement. BAS requires agency representative in Cape Town to be available on a 24/7 on call basis.

### **Commercial tool**

Establishes a framework

### **Total value (estimated)**

- £240,000 excluding VAT

- £240,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 21 November 2025 to 20 November 2028
- Possible extension to 20 November 2029
- 4 years

Description of possible extension:

The framework agreement can be extended for an additional 1 calendar year.

### **Main procurement category**

Services

### **CPV classifications**

- 63510000 - Travel agency and similar services

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## **Framework**

### **Maximum number of suppliers**

1

## **Maximum percentage fee charged to suppliers**

0%

## **Justification for framework term over 4 years**

3 year initial term + option to extend for 1 more calendar year.

## **Framework operation description**

Single supplier framework for the provision of port agency services. Quotations and subsequent purchase orders will be raised as per the framework agreement priced activities schedule.

## **Award method when using the framework**

With competition

## **Contracting authorities that may use the framework**

Establishing party only

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

## **Submission**

### **Enquiry deadline**

1 October 2025, 4:00pm

### **Tender submission deadline**

15 October 2025, 4:00pm

### **Submission address and any special instructions**

[https://ukri2--prospend.vf.force.com/apex/CS\\_ContractPage?filters=&page=1&Preview=Yes&searchStr=&SearchType=Projects&sortStr=Alphabetical&uid=a1MTm000007y0HFMAY&sfdcIFrameOrigin=https%3A%2F%2Fukri2.lightning.force.com](https://ukri2--prospend.vf.force.com/apex/CS_ContractPage?filters=&page=1&Preview=Yes&searchStr=&SearchType=Projects&sortStr=Alphabetical&uid=a1MTm000007y0HFMAY&sfdcIFrameOrigin=https%3A%2F%2Fukri2.lightning.force.com)

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

13 November 2025

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## Award criteria

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Technical/Quality	Quality	60.00%
Price	Price	30.00%
Social Value	Quality	10.00%

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## Other information

### Applicable trade agreements

- Government Procurement Agreement (GPA)

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

### Justification for not publishing a preliminary market engagement notice

This procurement has not been subject to a preliminary market engagement exercise. UKRI is familiar with the market and products available, and has sufficient knowledge to proceed with the tender process.

## **Contracting authority**

### **UK Research & Innovation (UKRI)**

- Public Procurement Organisation Number: PDQJ-7126-JDHG

Polaris House

Swindon, Wiltshire

SN2 1FL

United Kingdom

Email: [nercprocurement@ukri.org](mailto:nercprocurement@ukri.org)

Website: <https://www.ukri.org/>

Region: UKK14 - Swindon

Organisation type: Public authority - central government