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Tender

Jubilee lighting scheme maintenance contract

Ilkley Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-056179

Procurement identifier (OCID): ocds-h6vhtk-059969

Published 12 September 2025, 1:00pm

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Scope

Description

ALL YEAR ROUND LIGHTING MAINTENANCE CONTRACT 2026-2029

Ilkley Town Council invites suitable contractors to submit a tender for a three-year maintenance contract for the Jubilee lighting scheme in Ilkley.

The Council is looking for a supplier who will:

- Conduct monthly inspection of the Jubilee Lighting Scheme located on The Grove, Brook Street, Mill Ghyll and Station Road, Ilkley, West Yorkshire.
- Complete any maintenance work that may be required during that month (to include the replacement of any broken sets of lights, replacement fuses, transformers, quickfix leads etc).
- Provide a maintenance report along with their invoice at the conclusion of each monthly inspection detailing all work that has been undertaken

- Carry out any maintenance deemed as necessary to ensure that all lighting is in good working order at all times throughout the year.
- Review the time at which the lighting is switched on/off throughout the year.
- Complete any other tasks which the parties may agree on.

Documents can be found at: Contracts and Tenders | Ilkley Town Council or obtained from the Clerk.

Deadline for the receipt of submissions is: noon, Tuesday 14th October 2025

The Clerk

Ilkley Town Council

2nd Floor,

17 The Grove,

Ilkley,

LS29 9LW

Email: clerk@ilkleytowncouncil.gov.uk

Total value (estimated)

- £54,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- 3 years

Main procurement category

Services

CPV classifications

- 31500000 - Lighting equipment and electric lamps
- 50800000 - Miscellaneous repair and maintenance services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

Particular suitability

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

Submission

Tender submission deadline

14 October 2025, 12:00pm

Submission address and any special instructions

www.ilkleystowncouncil.gov.uk/the-council/contracts-and-tenders/

The tenders should be sent in a sealed envelope, marked 'Ilkley Town Council Jubilee Lighting Maintenance Tender' and addressed to the Clerk, to Ilkley Town Council, 2nd Floor, 17 The Grove, Ilkley, West Yorkshire, LS29 9LW before 12 noon on 14th October 2025.

Email submissions are also accepted and should be sent to clerk@ilkleystowncouncil.gov.uk with the subject 'Confidential: Jubilee Lighting Maintenance Tender'. The same deadline applies for electronic submissions.

Tenders may be submitted electronically

Yes

Award criteria

| Name | Type | Weighting |
|---------------------|---------|-----------|
| Cost | Cost | 40% |
| General suitability | Quality | 40% |

| Name | Type | Weighting |
|-------------------|---------|-----------|
| Environmental | Quality | 10% |
| Health and Safety | Quality | 10% |

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Jubilee lights, tender notice 2025.pdf](#)

[Invitation to Tender - Jubilee Lights maintenance 2026-2029.pdf](#)

[DRAFT Jubilee Lighting maintenance contract.pdf](#)

[Non Collusion document.docx](#)

Contracting authority

Ilkley Town Council

- Public Procurement Organisation Number: PWWX-5856-HVJM

Ilkley Town Council, Ilkley Town Hall

Ilkley

LS29 8HB

United Kingdom

Telephone: 07877 178314

Email: Clerk@ilkleytowncouncil.gov.uk

Website: <http://www.ilkleytowncouncil.gov.uk>

Region: UKE41 - Bradford

Organisation type: Public authority - sub-central government