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Tender

Marlborough Primary School Catering Tender

Marlborough Primary School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-056177

Procurement identifier (OCID): ocds-h6vhtk-059967 ([view related notices](#))

Published 12 September 2025, 12:50pm

Scope

Reference

CCL_117

Description

Marlborough Primary School is a primary school in Hounslow, Middlesex with a student population of approximately 536 aged between 3 and 11 years of age. The school is supported by a team of 85 teaching and support staff, including the catering team. There is one busy main restaurant, equipped with a modern, well-maintained kitchen, serving as the hub of its catering provision. As part of this tender, the school is seeking to replace its 6 ring electric range with a modern induction unit, (for information, the two combi ovens are 12 years old). This upgrade is expected to be included within the successful bidder's proposed capital investment package to support an efficient and sustainable catering delivery service.

The Headteacher, Natalie McKeever, in collaboration with the Senior Leadership Team (SLT), is committed to enhancing the school's catering services. As part of this commitment, the school is tendering its catering contract to secure a provider that can deliver the very best service for every student at the school. The new contract will

commence on 1st of January 2026 for an initial three-year term, with an option to extend for a further two years, subject to satisfactory performance and client agreement on budgets and service levels. The incumbent is Wilson Jones and due to a breakdown in working relationships the contract must start in January 2026.

This contract is designed to reward proactive management, ensuring high meal uptake, consistently high food quality and tangible contract support. The School, alongside CCL, expects the successful Contractor to reasonably guarantee their financial proposal and maintain excellent service standards.

The procurement process follows a two stage 'Competitive Flexible' approach, beginning with a Procurement Specific Questionnaire (PSQ) stage followed by an Invitation to Tender (ITT) stage after shortlisting. This process is managed under the Light Touch Regime, and the School reserves the right to refine the award criteria throughout and use accelerated timelines.

The School Business Manager and SLT has outlined key priorities for this tender, including:

A TUPE-compliant bid with recommendations for service equipment, serving points, staffing levels and a bespoke food concept to drive sales and uptake.

In short, the School seeks a trusted catering partner who can deliver their promises, achieve their sales targets, deliver their service enhancements in full. If bidders fail to demonstrate their ability to meet expectations, the school reserves the right to revert to an 'insourced' solution or post no award. Any investment proposals will need to be consistent with DFE guidelines.

The school also expects the winning bidder to support the school by crediting £5,000, the costs of the catering procurement, in their first monthly invoice.

Total value (estimated)

- £665,000 excluding VAT
- £798,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 January 2026 to 31 December 2028
- Possible extension to 31 December 2030
- 5 years

Description of possible extension:

Based on satisfactory performance and mutual agreement.

Main procurement category

Services

CPV classifications

- 55524000 - School catering services

Contract locations

- UKI7 - Outer London - West and North West

Submission

Enquiry deadline

25 September 2025, 1:00pm

Submission type

Requests to participate

Deadline for requests to participate

25 September 2025, 1:00pm

Submission address and any special instructions

www.in-tendhost.co.uk/cohesionconsulting.aspx/Home

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

12 November 2025

Award criteria

Name	Description	Type
Simple description	Quality Criteria are 80% and cost 20%	Price

Weighting description

Quality Criteria are 80% and cost 20%

Other information

Payment terms

As per government guidelines.

Description of risks to contract performance

No risks identified.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Special regime

Light touch

Competitive flexible procedure description

All details are in the tender documents. This will be a 2 stage process with a PSQ and ITT stage.

Reduced tendering period

Yes

Light touch contract - no minimum

Documents

Associated tender documents

<http://www.in-tendhost.co.uk/cohesionconsulting.aspx/Home>

All documents are available free of charge on the above link.

Contracting authority

Marlborough Primary School

- UK Register of Learning Providers (UKPRN number): 102494

London Road

Isleworth

tw7 5xa

United Kingdom

Email: info@cohesionconsulting.co.uk

Region: UKI75 - Hounslow and Richmond upon Thames

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Cohesion Consulting Limited

Summary of their role in this procurement: Cohesion are managing the tender process on behalf of the school and AVL consultancy limited

- Companies House: 13682273

16 Mount Pleasant

Tunbridge Wells

TN1 1QU

United Kingdom

Contact name: CCL Procurement Team

Email: info@cohesionconsulting.co.uk

Website: <http://www.cohesionconsulting.co.uk>

Region: UKJ46 - West Kent

Contact organisation

Contact [Cohesion Consulting Limited](#) for any enquiries.