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Planning

Electronic Point of Sale (EPOS) Solution

Cardiff Metropolitan University

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-055980

Procurement identifier (OCID): ocids-h6vhtk-0598f4

Published 11 September 2025, 5:10pm

Scope

Reference

ITT/25/27

Description

Through this pre-market engagement (PME), Cardiff Metropolitan University (“the University”) is seeking to gain a better understanding of the current systems and service capabilities available in the marketplace, that could potentially provide a modern, customer-focussed Electronic Point of Sale (EPOS) system to support payment handling for a wide range of products and services across the University.

Total value (estimated)

- £90,000 excluding VAT
- £108,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 August 2026 to 31 July 2028
- 2 years

Main procurement category

Goods

CPV classifications

- 72212110 - Point of sale (POS) software development services
- 48110000 - Point of sale (POS) software package
- 48400000 - Business transaction and personal business software package

Contract locations

- UK - United Kingdom

Engagement

Engagement deadline

3 October 2025

Engagement process description

The process will be conducted via the University's 'In-Tend' portal where interested parties will be able to access the initial documentation in the form of a questionnaire, receive all process related notifications and issues correspondence.

The portal web address is:

<https://in-tendhost.co.uk/cardiffmet/asp/Home>

The notice web address is:

<https://in-tendhost.co.uk/cardiffmet/asp/ProjectManage/248>

Outgoing messages from the University will be sent to bidders using the email address entered as part of the portal registration process. In considering what email address to use for this purpose, we strongly recommend that a generic, shared email mail account is used to help avoid any loss of communication through changes of staff or staff sickness or holidays that may occur.

On review of submissions, the University intends to invite a maximum of 5 interested parties to demonstrate their system to a panel of university stakeholders.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

1 December 2025

Contracting authority

Cardiff Metropolitan University

- Public Procurement Organisation Number: PPNB-5569-JLHH

Llandaff Campus, Western Avenue

Cardiff

CF5 2YB

United Kingdom

Email: Tenders@cardiffmet.ac.uk

Website: <http://www.cardiffmet.ac.uk/procurement/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales