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Tender

CBC-1809-T-TS St Andrews C of E VC Lower School Catering Services

Central Bedfordshire Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-055761

Procurement identifier (OCID): ocids-h6vhtk-05987b

Published 11 September 2025, 11:51am

Scope

Description

St Andrews C of E VC Lower School Catering Services

Please read and follow the information and guidance supplied below and within the Tender documents, this will help with your tender submission.

Word count limits apply, any information going over will not be considered.

Respond to ALL questions.

Additional documents or information not required will be disregarded.

Please note timeline with regards to questions and submission dates.

All communications, correspondences and clarifications must be sent via the In-tend portal.

Do not contact the Service area for information, please use the correspondence facility

Regularly view the Clarification tab for updates or responses to questions received by bidders.

Questions asked together with the response, will be made available to all bidders (if not Private and Confidential), this to ensure a fair and consistent approach to all.

Avoid uploading your return just prior to closing deadline as you may incur IT issues and we will not accept Tender Returns via e-mail.

The Council will provide as much support and information as it can to help guide you through the Tender process. If there is anything you are not sure of or need clarification on, please contact the Procurement lead using the correspondence facility within the In-tend electronic tendering system.

Opting In

To inform us of your decision to participate and to be able to submit a tender you will be required to Opt In. Opting In will confirm to us of your involvement and your intention to submit a tender return.

Opting Out

Will confirm that you are no longer interested in submitting a tender return. You will be able to provide a reason as to your decision if you wish. This will cease any system-generated communications. You will be able to opt back in at any point.

Target contract commencement date: 5th January 2026

Contract term: 3 years (+1+1 optional)

Total value (estimated)

- £1,090,000 excluding VAT
- £1,090,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 5 January 2026 to 4 January 2029
- Possible extension to 5 January 2031
- 5 years, 1 day

Description of possible extension:

3 years plus 1 plus 1 year optional

Main procurement category

Services

CPV classifications

- 55524000 - School catering services

Contract locations

- UKH - East of England

Submission

Enquiry deadline

1 October 2025, 11:59pm

Tender submission deadline

8 October 2025, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/centralbedfordshire/asp/Home>

Registration is required to access tender pack

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

20 October 2025

Award criteria

Name	Description	Type
Simple description	PSQ Pass-Fail - 60% Quality Part B - 40% Cost	Price

Weighting description

PSQ Pass-Fail - 60% Quality Part B - 40% Cost

Other information

Payment terms

30 days

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Light touch

Documents

Associated tender documents

<https://in-tendhost.co.uk/centralbedfordshire.aspx/Home>

Tender pack can be accessed via the Supplier In-tend portal. Registration is required.

Contracting authority

Central Bedfordshire Council

- Public Procurement Organisation Number: PVNH-1137-QJBX

Priory House, Monks Walk, Chicksands

Shefford

SG17 5TQ

United Kingdom

Contact name: Tina Sanders

Telephone: 07393782811

Email: procurement@centralbedfordshire.gov.uk

Website: <https://www.centralbedfordshire.gov.uk/>

Region: UKH25 - Central Bedfordshire

Organisation type: Public authority - sub-central government