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Tender

Provision of Legal Services

Nottingham Trent University (NTU)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-055276

Procurement identifier (OCID): ocds-h6vhtk-059751

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Scope

Reference

NTU/25/2897/DS

Description

Nottingham Trent University intends to establish an open framework agreement for the Provision of Legal Services. The requirement will be divided into the following Lots: Lot 1a - Property (or Real Estate). Lot 1b - Construction. Lot 2a - Human Resources (Ad-Hoc). Lot 2b - Human Resources (Retainer Service). Lot 3 - Dispute Resolution. Lot 4 - Commercial and Corporate Services. Lot 5 - Student Matters. Lot 6 - Patent Management.

Commercial tool

Establishes an open framework

A series of frameworks with substantially the same terms. Awarded suppliers are carried

over and new suppliers can bid.

Total value (estimated)

- £6,666,666.67 excluding VAT
- £8,000,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 2 March 2026 to 1 March 2029
- Possible extension to 1 March 2034
- 8 years

Description of possible extension:

The Tender is being run in accordance with the Procurement Act 2023 (the Act) and any regulations made under it, including the Procurement Regulations 2024 (Regulations), as amended from time to time. This is an Open Procedure tender, as defined in sections 20(1) and 20(2)(a) of the Act. The University is setting up an Open Framework, which is a series of successive frameworks as defined by the Act. This is the framework 1 of the scheme (NTU/25/2897/DS). There are a maximum of two frameworks under this open framework. This competition is for the award of framework one in the scheme of frameworks. Framework one will have a contract period of 36 months. Framework two will have a contract period of 60 months. The open framework will last 8 years in total.

Main procurement category

Services

CPV classifications

- 79100000 - Legal services

Contract locations

- UKF14 - Nottingham
-

Lot LOT-0001. Lot 1a - Property (or Real Estate)

Description

Legal advice, legal drafting and legal support in respect of: Acquisition, disposal and development; Conveyancing; Leasing and licences; Planning law; Landlord and tenant; Boundaries and ownership issues.

Lot value (estimated)

- £1,250,000 excluding VAT
- £1,500,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0002. Lot 1b - Construction

Description

Legal advice, legal drafting and legal support in respect of: Building contracts; Bonds, warranties, guarantees and insurance; Professional appointments and commercial frameworks; Litigation and disputes; Health and safety relating to construction; Environmental law.

Lot value (estimated)

- £1,250,000 excluding VAT
- £1,500,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0003. Lot 2a - Human Resources (Ad-Hoc)

Description

The University's Human Resource Department wish to appoint a roster of suppliers to be available to provide advice and guidance on a range of legal HR matters and ongoing support for legal cases. The University expects the appointed Supplier(s) to provide access to suitably qualified lawyers in a range of disciplines at short notice, and to demonstrate the added value they can offer to NTU for example, ongoing staff development, and updates on areas of HR law. The University does not wish to operate a formal retainer service for HR services going forward, but the University is keen to retain supplier(s) that can provide quick general employment related advice, as and when

required.

Lot value (estimated)

- £1,333,333.33 excluding VAT
- £1,600,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0004. Lot 2b - Human Resources (Retainer Service)

Description

The University's Human Resource department wish to appoint a single Supplier to be available to provide advice and guidance on a range of legal HR matters and ongoing support for legal cases. In exchange for a monthly retainer fee, the University expects the appointed Supplier to provide access to suitably qualified lawyers in a range of disciplines at short notice, and to demonstrate the added value they can offer to NTU for example, ongoing staff development, and updates on areas of HR law.

Lot value (estimated)

- £208,333.33 excluding VAT
- £250,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0005. Lot 3 - Dispute Resolution

Description

To advise and/or represent in matters of litigation, which may include, but is not limited to: Resolution of disputes including litigation, adjudication and arbitration; Commercial and property related litigation; Health and Safety and Regulatory matters, including the defence of regulatory investigations and prosecutions; Personal injury litigation, including stress and disease claims; Reputation management, including defamation; Debt collection; Judicial review; Appointment and recommendation of Barristers; and Clinical negligence and complaints.

Lot value (estimated)

- £500,000 excluding VAT
- £600,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0006. Lot 4 - Commercial and Corporate Services

Description

Legal advice, legal drafting and legal support in respect of: Research grants and contracts; Collaborative ventures; Intellectual Property matters; Funding and finance models; Loan agreements between organisations; EU procurement law, Public Contract Regulations, tenders and contracts (or successive laws/regulations); Data protection and GDPR compliance; Freedom of Information; Equality and Diversity; Confidentiality agreements (NDAs) and knowledge transfer agreements; Funding agreements; Legacies and donations; Company Law and charity law, including taxation; Constitutional and governing documents; and Competition law, including State Aid. Trademarks General commercial contracts

Lot value (estimated)

- £500,000 excluding VAT
- £600,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0007. Lot 5 - Student Matters

Description

Practical legal advice, legal drafting and legal support on student matters, including but not limited to; Student academic appeals, student complaints, student disciplinary matters, fitness to practise issues and other student procedures and processes; Appeals submitted to the Office of the Independent Adjudicator for Higher Education (OIA) including the drafting of written submissions and liaison with OIA staff Compliance with the requirements of the Competition and Markets Authority (CMA) and other regulatory bodies in relation to the student contract for tuition (including fee issues)

Lot value (estimated)

- £500,000 excluding VAT
- £600,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot LOT-0008. Lot 6 - Patent Management

Description

Practical legal advice, legal drafting and legal support on patent management, including but not limited to; Expertise and advice in relation to filling for patent applications; and Patent renewals (including reminders of patent deadlines)

Lot value (estimated)

- £1,125,000 excluding VAT
- £1,350,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

Framework

Open framework scheme end date (estimated)

2 March 2034

Maximum number of suppliers

Unlimited

Maximum percentage fee charged to suppliers

0%

Framework operation description

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Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Legal and financial capacity conditions of participation

Lot LOT-0001. Lot 1a - Property (or Real Estate)

Lot LOT-0002. Lot 1b - Construction

Please see publish tender documents.

Lot LOT-0003. Lot 2a - Human Resources (Ad-Hoc)

Lot LOT-0004. Lot 2b - Human Resources (Retainer Service)

Lot LOT-0005. Lot 3 - Dispute Resolution

Lot LOT-0006. Lot 4 - Commercial and Corporate Services

Lot LOT-0007. Lot 5 - Student Matters

Lot LOT-0008. Lot 6 - Patent Management

Please see published tender documents.

Technical ability conditions of participation

Lot LOT-0001. Lot 1a - Property (or Real Estate)

Lot LOT-0002. Lot 1b - Construction

Please see publish tender documents.

Lot LOT-0003. Lot 2a - Human Resources (Ad-Hoc)

Lot LOT-0004. Lot 2b - Human Resources (Retainer Service)

Lot LOT-0005. Lot 3 - Dispute Resolution

Lot LOT-0006. Lot 4 - Commercial and Corporate Services

Lot LOT-0007. Lot 5 - Student Matters

Lot LOT-0008. Lot 6 - Patent Management

Please see published tender documents.

Particular suitability

Lot LOT-0001. Lot 1a - Property (or Real Estate)

Lot LOT-0002. Lot 1b - Construction

Lot LOT-0003. Lot 2a - Human Resources (Ad-Hoc)

Lot LOT-0004. Lot 2b - Human Resources (Retainer Service)

Lot LOT-0005. Lot 3 - Dispute Resolution

Lot LOT-0006. Lot 4 - Commercial and Corporate Services

Lot LOT-0007. Lot 5 - Student Matters

Lot LOT-0008. Lot 6 - Patent Management

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

13 October 2025, 12:00pm

Tender submission deadline

15 October 2025, 12:00pm

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=97944&B=

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

5 December 2025

Recurring procurement

Publication date of next tender notice (estimated): 3 March 2034

Award criteria

Lot LOT-0001. Lot 1a - Property (or Real Estate)

Name	Description	Type	Weighting
Technical Criteria	Technical Criteria	Quality	30%
Service Delivery	Service Delivery	Quality	30%
Commercial Offer Schedule	Commercial Offer Schedule	Price	20%
Quality Criteria	Quality Criteria	Quality	10%
Service Innovation	Service Innovation	Quality	5%
Sustainability	Sustainability	Quality	5%

Lot LOT-0002. Lot 1b - Construction

Lot LOT-0003. Lot 2a - Human Resources (Ad-Hoc)

Lot LOT-0004. Lot 2b - Human Resources (Retainer Service)

Lot LOT-0005. Lot 3 - Dispute Resolution

Lot LOT-0006. Lot 4 - Commercial and Corporate Services

Lot LOT-0007. Lot 5 - Student Matters

Lot LOT-0008. Lot 6 - Patent Management

Name	Description	Type	Weighting
Technical criteria	Technical criteria	Quality	30%
Service Delivery	Service Delivery	Quality	30%
Commercial Offer Schedule	Commercial Offer Schedule	Price	20%
Quality Criteria	Quality Criteria	Quality	10%
Service Innovation	Service Innovation	Quality	5%
Sustainability	Sustainability	Quality	5%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

The university did not conduct any pre market engagement activities in relation to this tender.

Contracting authority

Nottingham Trent University (NTU)

- Public Procurement Organisation Number: PLJN-1931-JMHG

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Nottingham

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United Kingdom

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