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Planning

SCE0039 - Public Health Funerals

Leicester City Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-055161

Procurement identifier (OCID): ocds-h6vhtk-05970a ([view related notices](#))

Published 9 September 2025, 4:50pm

Scope

Reference

SCE0039

Description

Leicester City Council is considering commissioning a Public Health Funeral contract for the provision of funerals as part of its statutory duty within the Public Health (Control of Disease) Act 1984. It is anticipated, dependent upon an engagement exercise, that tenders for this service would be sought in late October 2025, to enable a new contract to begin from 01/04/2026.

As part of the commissioning process, the authority is undertaking a preliminary market engagement. This gives potential providers and other stakeholders the opportunity to express their interests and feed in their views about the potential service model and specification principles. The commissioners will use the information to appraise options and further develop the specification.

This process does not constitute a formal tender or other competitive bidding process and

will not result in the letting of a Contract. The authority is using this process solely to test the market to gather information and ascertain the level of interest in this particular service. There are therefore no formal criteria which we will use to judge your responses, and it is not our intention to provide any feedback.

Total value (estimated)

- £200,000 excluding VAT
- £240,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2030
- Possible extension to 31 March 2031
- 5 years

Main procurement category

Services

CPV classifications

- 98370000 - Funeral and related services

Contract locations

- UKF21 - Leicester

Engagement

Engagement deadline

23 September 2025

Engagement process description

Leicester City Council is considering commissioning a Public Health Funeral contract for the provision of funerals as part of its statutory duty within the Public Health (Control of Disease) Act 1984. It is anticipated, dependent upon an engagement exercise, that tenders for this service would be sought in late October 2025, to enable a new contract to begin from 01/04/2026.

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To participate in this Preliminary Market Engagement, for organisations that may be interested, either individually or as part of a consortium, please complete the Preliminary Market Engagement questionnaire. The PME Questionnaire must be completed and submitted by no later than 23:59hrs on Tuesday 23rd September 2025.

The PME Questionnaire can be accessed through the following link:
<https://procontract.due-north.com/Advert?advertId=f1fb9a98-908d-f011-813a-005056b64545>

This advert is regarding undertaking a Preliminary Market Engagement and therefore is not a call for competition. This process does not constitute a formal Tender or other competitive bidding process and will not result in the letting of a Contract. The

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Please be aware that we are subject to the disclosure requirements of the Freedom of Information Act (FOIA) and that potentially any information we hold is liable to disclosure under that Act. For this reason, we would strongly advise that any information you consider to be confidential is labelled as such. The Authority may also decide to include certain information in the publication scheme which the Authority maintains under the Act. Under the Freedom of Information Act 2000 ("FOIA"), members of the public or any interested party may make a request for information to the Authority. The Authority will consider the disclosure of any information, contained in the PME questionnaire, subject to the exemptions under the FOIA.

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Publication date of tender notice (estimated)

27 October 2025

Contracting authority

Leicester City Council

- Public Procurement Organisation Number: PXRT-5737-VBQD

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Leicester

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Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government