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Planning

Contract for the provision of Occupational Health Training for Line Managers

Department for Work & Pensions

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-055003

Procurement identifier (OCID): ocds-h6vhtk-0596ab

Published 9 September 2025, 1:11pm

Section I: Contracting authority

I.1) Name and addresses

Department for Work & Pensions

Caxton House, 6-12 Tothill Street, London, SW1H 9NA

London

SW1H 9NA

Email

cd.ohtraining@dpw.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-work-pensions>

Buyer's address

<https://www.gov.uk/government/organisations/department-for-work-pensions>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://dwp2.my.site.com/s/Welcome>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Social protection

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

Contract for the provision of Occupational Health Training for Line Managers

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

These services relate to “light touch services” under the Light-Touch Regime as set out in Schedule 3 to the Public Contracts Regulations 2015, using common procurement vocabulary (CPV) codes. The Authority intends to use the Crown Commercial Services (CCS) RM6219 Learning and Training Services Dynamic Purchasing System (DPS) for this requirement.

The Department for Work and Pensions “The Authority” intends to commission a provider to deliver occupational health (OH) training for line managers in small and medium-sized enterprises (SMEs), specifically IOSH Managing Occupational Health and Wellbeing. This initiative aims to improve early intervention, workplace adjustments, and employee recruitment and retention by equipping line managers with the knowledge and confidence to support employees with health conditions.

II.1.5) Estimated total value

Value excluding VAT: £800,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80500000 - Training services
- 80510000 - Specialist training services
- 80511000 - Staff training services
- 80532000 - Management training services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)

- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

II.2.4) Description of the procurement

Engaging with the market will allow the Authority to gather valuable insights into the health of the market, facilitate market input to shape and test the design of the Occupational Health Training for Line Managers requirement to ensure deliverability and increase understanding of the policy intent to deliver value for money.

A pre-market engagement session is due to take place on 18/09/2025. To participate in the pre-market engagement session suppliers are advised to register on the RM6219 Learning and Training Services DPS. For a list of supplier minimum requirements and instructions on how to apply to join the RM6219 Learning and Training Services DPS, download CCS's 'Quick supplier guide' from the 'Documents' section of CCS's RM6219 webpage (<https://www.crowncommercial.gov.uk/agreements/RM6219>). Before applying, suppliers should first read the RM6219 bid pack (https://supplierregistration.cabinetoffice.gov.uk/download/open?fr=DPS_PROFILE_LEARNING), to check they agree to the standard terms and conditions associated with the DPS.

It is estimated that the Contract Notice will be published, and all Tender Documents be made available in October 2025 and a Tender launch event is due to take place following publication of the Contract Notice. Suppliers must be registered on the RM6219 Learning and Training Services DPS to access the Tender Documents and participate in the Tender.

The services are required to be delivered between January 2026 and March 2026. Further details will be provided in the Contract Notice.

The Authority is exploring lotting and reserves the right to proceed with a single, multiple lots or no subdivision, depending on the outcome of further market engagement and internal requirements.

II.3) Estimated date of publication of contract notice

13 October 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

This PIN is being published for information purposes only in order to notify potential bidders of the supplier event detailed above and proposed procurement opportunity that will be set out in the Contract Notice, anticipated to be issued in October 2025.

All information set out in this PIN, including the nature and extent of the services, as well as the timing and nature of the proposed procurement, could be subject to change. The Authority is not liable for any costs incurred by potential bidders in expressing an interest or in participating in the supplier event. The Authority reserves the right to cancel or change the market engagement event and/or the proposed procurement (or any part of it) at its discretion.

The Authority expressly reserves the rights

(i) to use a reverse auction;

(ii) to cancel this procurement at any stage;

(iii) to not award any contract as a result of the procurement process commenced by publication of this notice;

(iv) and in no circumstances will the Authority be liable for any costs incurred by potential suppliers.

Suppliers Instructions:

How to Express Interest in this Tender:

The Authority uses the eProcurement portal Atamis to conduct all Commercial activities. If not already registered on this portal, registration is required.

The Preliminary Market Engagement Session will be held on 18 September 2025 14:00 –

15:00. The session will provide further information relating to the delivery requirements.

Enquiries relating to the exercise should be directed to CD.OHTraining@dwp.gov.uk

For technical assistance with the DWP eSourcing Portal please contact the Supplier Support Help team via the following link <https://suppliersupport.atamis.co.uk/hc/en-gb/sections/4612344115359>

If you would like to attend the event at 14:00 on Thursday 18th September 2025, you should register your organisation by 14:00 on 15/09/2025 via the following link <https://dwp2.my.site.com/s/Welcome>

To register an interest in the Preliminary Market Engagement event click on the “View our Live Opportunities” button on the <https://dwp2.my.site.com/s/Welcome> home page and select Occupational Health Training for Line Managers – Pre Market Engagement C7872. You will be asked to complete a selection of questions relating to attendance to the event.